



# EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION

## AGENDA

Board of Directors Meeting  
Bay Street Conference Room  
5616 Bay Street  
Emeryville, CA 94608  
May 17<sup>th</sup>, 2018 at 9:15AM

### **Chair**

Tim Bacon,  
City Center Realty Partners

### **Vice Chair**

Geoff Sears, Wareham  
Development

### **Secretary**

Betsy Cooley,  
At-Large Residential

### **Treasurer**

Andrew Allen  
At-Large Business

### **Directors**

Nathaniel Centeno,  
Bay Street

Peter Schreiber,  
Pixar

Colin Osborne  
At-Large Employer  
Member

Ron Silberman,  
At-Large Business Member

Bobby Lee,  
At-Large Residential  
Member

1. Call to Order
2. Public Comment
3. Approval of the Minutes of the April 19<sup>th</sup>, 2018 Board of Directors Meetings (Attachment)
4. Election of Officers
  - A. Chair
  - B. Vice Chair
  - C. Secretary
  - D. Treasurer
5. Executive Directors Report
  - A. Letter to Mayor John Bauters dated May 2<sup>nd</sup>, 2018 (Attachment)
  - B. Scope and Budget Approval for Yorke Engineering, LLC for the preparation of Non-Exempt Certificate for Storm Water Pollution Plan (Attachment)
  - C. Initial Range of Design Concepts for 40<sup>th</sup> Street and San Pablo Bus Hub Project (Attachment)
  - D. Status Update on Mandela Site (Attachment)
6. Business Items
  - A. Report from Chair of Audit Review Committee
  - B. Review and Authorize Adjustments to Designated Unrestricted Net Assets on the 2017 Financial Statements
  - C. Review and Accept the Independent Auditor's Report on the Financial Statements for year ending December 31, 2017 (Attachment)
  - D. Review and Authorize signing and filing of the ETMA's 2017 Federal Tax Return and State Annual Information Return (Attachment)
  - E. Review of 1<sup>st</sup> Quarter Reports (Attachment)
    - i. 1<sup>st</sup> Quarter Financial Report
    - ii. 1<sup>st</sup> Quarter Ridership Report
    - iii. 1<sup>st</sup> Quarter On-Time Performance Report
  - F. Review and Approval of 2019 Preliminary Budget and Recommendation for PBID Levy Increase (Attachment)
7. Suggestions/Requests from Board Members
8. Confirm date of Next Meeting - June 21, 2018
9. Adjournment

EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION

**ACTION SUMMARY MINUTES**

Meeting of the Board of Directors

April 19<sup>th</sup>, 2018

1. Call to Order

*The meeting was called to order at 9:15AM am by Chair, Tim Bacon*

*Directors Present: Tim Bacon, Geoff Sears, Colin Osborne, Bobby Lee, Betsy Cooley, Pete Schreiber*

*Staff present: Roni Hatstrup, Mary Grinbergs, (Gray-Bowen-Scott)*

*Others: Diana Keena*

2. Public Comments

*None*

3. Approval of the Minutes of the Following Board of Directors Meetings

*A. November 16<sup>th</sup>, 2017*

*B. January 18<sup>th</sup>, 2018*

*C. March 15<sup>th</sup>, 2018*

*D. April 4<sup>th</sup>, 2018 – Special Meeting of the Board*

*Betsy Colley motioned for approval of the minutes. Pete Schreiber seconded.*

4. Executive Directors Report

A. Status Update on New Office and Bus Yard Site.

*Roni informed the Board that the operations facilities were successfully relocated to their new office and fleet parking facility.*

B. Status Update on Mandela site.

*Roni noted that the management team is interested in retaining the services of a project manager to oversee and manage the site development project. Roni further noted that she received confirmation that Caltrans would not be putting the Mandela site up for auction, as they had originally planned in the spring. Roni noted that the next step is to bring the conceptual site plan to Caltrans and the City of Oakland for their initial review and comment and to complete the long term lease application with Caltrans for consideration by the California Transportation Commission (CTC).*

*The Board directed staff to reach out to the City of Oakland to review the initial site concept plan and to complete the long term lease application with Caltrans prior to the next Board of Directors meeting.*

C. Review Draft of Annual Report. (Attachment)

*Roni presented a rough mock-up of the Annual Report for Board consideration.*

*The Board directed staff to include the items below. Once completed, send to our PR firm to review and polish, then submit to subcommittee for final sign-off.*

- “An About us” paragraph with details about numbers of daily riders, buses, trips, etc.*
- Create a more positive PR piece that highlights the EGR as a “value add” to the community*

*Peter Schreiber, Betsy Cooley and Bobby Lee volunteered to serve as the Annual Report review committee.*

EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION

**ACTION SUMMARY MINUTES**

Meeting of the Board of Directors

April 19<sup>th</sup>, 2018

E. Annual Membership Meeting.

*Roni reminded the Board of the upcoming Annual Membership meeting which was scheduled for May 17<sup>th</sup>, 2018, prior to the Board of Directors meeting. Roni noted that she would be reaching out to top 6 contributors and top employers to identify who may be interested in serving on the Board. Roni further noted that current Corporate Directors would likely not change.*

5. Business Items

A. Consider Approval of Amendment 1 to Construction Contract with American Asphalt Repair and Resurfacing Co., Inc. for additional scope of work related to the new Fleet Parking Facility. (Attachment)

*Vice Chair, Geoff Sears motioned for approval, Colin Osborn seconded.*

*This item was approved by a unanimous vote.*

*AYE: 6*

*NAY: 0*

*ABSTAIN: 0*

6. Suggestions/Requests from Board Members

*Chair, Tim Bacon requested to have the Board meetings begin at 9:15am. The Board agreed.*

*Vice Chair, Geoff Sears requested Roni to send a letter to the City requesting that they give consideration to prioritizing the study of bus lanes on the Hollis Street corridor.*

7. Confirm Date of Next Meeting

*The meeting date of May 17<sup>th</sup>, 2018 at 9:15AM was confirmed.*

8. Adjournment

*The meeting was adjourned at 9:50AM*



## EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION

May 2, 2018

Mayor John Bauters  
City of Emeryville  
1333 Park Avenue  
Emeryville, CA 94608

**RE: Parking Management Plan Phase 3 – Hollis Street Bus Corridor**

Dear Mayor Bauters,

I am writing this letter on behalf of the Emeryville Transportation Management Association (TMA) Board of Directors, to request that the City give consideration to prioritizing the study of bus lanes on the Hollis Street corridor. It is the understanding of the TMA that the City plans to conduct this study in 2020/2021 or later. The concern of the TMA is that street parking along the Hollis Street corridor will only grow more demanding over time, more particularly if and when the City's proposed parking management plan is implemented. The TMA believes now is the time to evaluate the potential for improved transit mobility along the Hollis Street corridor. The future of mobility is changing rapidly and transit accessibility will continue to be a primary factor in the efficiency and reliability of transit services throughout Emeryville. I hope you will consider our request for the City to accelerate the study of bus lanes on Hollis Street. Should you have any questions regarding this request, please feel free to call me at (925) 937-0980, ext. 212 or email me at [roni@graybowenscott.com](mailto:roni@graybowenscott.com).

I thank you for your time and consideration and for your continued support of Emery Go-Round.

Sincerely,

Veronica Hatrup  
Executive Director

CC: Carolyn Lehr, City of Emeryville  
Amber Evans, City of Emeryville  
Diana Keena, City of Emeryville

April 27, 2018

Ms. Veronica Hattrup  
Emeryville Transportation Management Association  
Gray-Bowen-Scott  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
Work: (925)937-0980 x 212  
Cell: (925) 899-4246  
E-mail: [Roni@GrayBowenScott.com](mailto:Roni@GrayBowenScott.com)

**Subject: Proposal – Environmental Compliance – Storm Water Assistance**

Dear Ms. Hattrup:

Thank you for this opportunity to assist Emeryville Transportation Management Association (ETMA) by providing environmental compliance services.

**QUALIFICATIONS**

Yorke Engineering, LLC (Yorke) was founded in 1996 to provide professional air, water, and waste environmental services to clients in government and industry. With offices in Los Angeles, Alameda, Kern, Fresno, Orange, Ventura, San Diego, and Riverside Counties, we have served over 750 client organizations, including transportation companies, manufacturing companies, chemical manufacturers, metal processing companies, recyclers, power generation facilities, utilities, cities, counties, hospitals, large industrial facilities, petroleum distribution and refining operations, and special districts, among others. Yorke staff has provided storm water services to over 200 clients covered by California's Industrial General Permit (IGP) for storm water discharges from industrial facilities, including preparing Storm Water Pollution Prevention Plans (SWPPPs), evaluating facility sampling results versus Numeric Action Levels (NALs), performing Qualified Industrial Storm Water Practitioner (QISP) Level 1 Evaluations, and developing strategies and Best Management Practices (BMPs) designed to eliminate or reduce the impact of exceeding NALs. We also have eight QISPs on staff, four of whom are Trainers of Record (ToRs) and are certified to train QISPs. We routinely work with and are well respected by various agency staff at the Regional Water Quality Control Boards (RWQCBs) and State Water Resources Control Board (SWRCB).

For more information on Yorke, please visit our website at [www.YorkeEngr.com](http://www.YorkeEngr.com).

**BACKGROUND**

We understand ETMA is seeking storm water compliance services for its bus storage facility located at 4555 Horton Street in Emeryville, CA. As a condition of the license for the use of a parking lot in Emeryville for bus storage, ETMA must demonstrate that they are in compliance with National Pollutant Discharge Elimination System (NPDES) storm water discharge requirements, as acceptable to the licensor. We also understand that at this bus storage operation only light maintenance is required, as defined in the license agreement, and that any bus washing must be done in containment areas where all water is captured. The nature of the limited operations



raises questions on whether there will be discharges of storm water from the facility that are associated with industrial activities. If there are ETMA, would be required to maintain compliance with California's General Permit for Discharges of Storm Water Associated with Industrial Activities (IGP). ETMA must use California's Storm Water Multiple Application and Report Tracking System (SMARTS) for all IGP-related submissions, including submitting a Site Map and SWPPP developed in accordance with the IGP's Section X. The SWPPP will commit the facility to a group of minimum BMPs, including but not limited to training and quality assurance. However, as described below, Yorke proposes to evaluate if compliance with the IGP can be achieved through a No Exposure Certification (NEC). Although this still requires registration in SMARTS and the payment of reduced fees, if valid, this would facilitate compliance.

## **SCOPE OF WORK**

The scope of work includes the effort to provide storm water services to maintain compliance with the IGP that can be demonstrated to the licensor.

We will perform the following tasks as necessary:

### **Task 1 – Data Collection, On-Site Visit, and Site Map**

Yorke will conduct a single on-site visit to perform the necessary data collection in order to review the physical site and discuss the extent of operations planned. The site visit will also be used to assess if facility might be able to qualify for NEC coverage under the IGP. If it appears the facility could potentially qualify for NEC coverage, which would significantly lower the compliance burden for the facility, Yorke will advise ETMA. We assume the facility staff will provide additional information requested in a timely manner, including available site plans or maps depicting facility boundaries and the storm water drainage system.

Deliverable: Storm Water Site Map for NEC or SWPPP

### **Task 2 – Obtain Opinion from the RWQCB**

The nature of the operations on-site may raise certain questions on whether light maintenance is an industrial activity covered under the permit and/or contained bus washing results in covered storm water discharges. Yorke proposes to make an anonymous call to the San Francisco Bay RWQCB (SFBRWQCB) to address the facts of ETMA's situation and ask them if an NEC could be supported. When an NEC is submitted, it is reviewed by the SFBRWQCB. If the SFBRWQCB supports an NEC, Yorke will document the discussion in an e-mail and work on Task 3 below. If an NEC is not supported by the SFBRWQCB, we will submit a proposal for add-on services to develop a SWPPP and Monitoring Implementation Plan (MIP).

Deliverable: E-mail Documenting the Discussion With the SFBRWQCB

### **Task 3 – SMARTS Submissions**

Yorke will assist ETMA with preparing its NEC, including the submittal of the required Site Map and all required information into SMARTS. Yorke will also provide a list of guidelines that will be necessary to maintain the NEC and discuss the annual recertification.

Deliverable: SMARTS Submittals Constituting an NEC

## COST ESTIMATE

We propose to perform this effort on a time and materials basis. Thus, only the effort required will be billed. If additional or unusual circumstances arise and additional effort is needed, authorization will be obtained prior to any additional effort.

**Table 1: Estimated Engineering Hours**

Task	Description	Hours
1	Data Collection, On-Site Visit, and Site Map	6
2	Obtain Opinion from the RWQCB	3
3	SMARTS Submissions	3
Total (Hours)		12

**Table 2: Cost Estimate and 2018 Labor Rates\***

Labor Category	Hours	Labor Rate (\$/Hour)	Extended
Principal Engineer/Scientist II		\$203	\$0.00
Principal Engineer/Scientist I	12	\$196	\$2,352.00
Senior Engineer		\$181	\$0.00
Senior Scientist/Project Manager		\$170	\$0.00
Engineer		\$154	\$0.00
Scientist		\$142	\$0.00
Staff		\$104	\$0.00
Clerical/Project Support	1	\$78	\$78.00
ODCs**			\$0.00
Total			\$2,430.00

\*Labor rates adjust by 3.5% rounded to the nearest dollar on January 1<sup>st</sup> of each year. Overtime, if required, will be billed at 1.3 times the listed rate.

\*\*Other direct costs, such as shipping and copies, will be billed at cost, and mileage will be billed at the standard IRS rate, except subcontracted services, if required, will be marked up 10%.

## Assumptions

In preparation of our estimate, we have made the following assumptions:

- Our effort will be limited to the budget defined, and if further effort is required, additional budget will be proposed for approval;
- ETMA is responsible for the fee payment required as part of submitting an NEC or NOI;
- We will conduct one on-site visit during the data collection phase of the project;
- The proposal assumes that the preparation of a SWPPP will not be required; if a SWPPP/MIP are necessary, these will be proposed separately as an add-on task; and
- A scaled Site Map of the facility with property boundaries and material and chemical handling areas identified will be provided by ETMA.

### AUTHORIZATION TO PROCEED

If you concur with our proposal, you may simply fax [(949) 248-8499] or e-mail back this signed contract for us to begin, or if you prefer you may incorporate this proposal into your own purchase order or contract. The terms and conditions for performing this effort are contained in Attachment A.

Thank you again for this opportunity to assist in this project, and we look forward to working with you. If you have any questions, please call me at (949) 248-8490 x228.

Sincerely,



Brian A. Yorke  
Operations and Marketing  
[BYorke@YorkeEngr.com](mailto:BYorke@YorkeEngr.com)

  
Signature of Agreement

5/3/18  
Date

Veronica Hattarp, Executive Director  
Printed Name and Title



## ATTACHMENT A

### Yorke Engineering, LLC Terms and Conditions

#### Scope of Services

Yorke Engineering, LLC ("Yorke") agrees to perform the services particularly described in the agreement to which these terms are attached. The services are to be performed by Yorke as a consultant to Emeryville Transportation Management Association (CLIENT).

#### Compensation

CLIENT agrees to pay, and Yorke agrees to accept, compensation in accordance with the agreement to which these terms are attached. Payment will be made Net 30 days.

#### Responsibility of Yorke Engineering

Yorke is an independent contractor. CLIENT shall not direct the services or the means for accomplishment of the services to be performed. CLIENT, however, retains the right to require the services provided by Yorke to meet specific standards and requirements of the project without regard to the manner and means of accomplishment thereof.

#### Termination

CLIENT may terminate this contract for its convenience. Yorke shall be compensated for services provided to the date of termination. If Yorke persistently fails to provide the services in a manner satisfactory to CLIENT, then CLIENT may terminate this contract. Yorke shall be compensated for completed and useful services provided to the date of termination.

#### Choice of Law/Jurisdiction

This contract shall be subject to the laws of the State of California. Jurisdiction of litigation shall be in that state.

#### Severability

If any part of this contract is found to conflict with applicable laws, such part shall be null and void, but the remainder of this contract shall be in full force and effect.

#### Limitation of Liability

It is specifically agreed by and between Yorke and CLIENT, as a reasonable allocation of risks hereunder, that in no event shall Yorke's liability (including Yorke's employees, subcontractors, and consultants) to CLIENT exceed:

- A. As to liabilities relating to defects of design, remedial action, failure to render services, ordinary negligence, errors and omissions, permitting, and other similar actions arising under any individual project, not more than the dollar value of the applicable project; or
- B. As to all other remaining liabilities of every kind or nature, the sum of \$5,000.00 in aggregate for all such liabilities under this contract.

CLIENT agrees that any claim for damages filed against Yorke by CLIENT or any contractor or subcontractor hired directly or indirectly by CLIENT will be filed solely against Yorke or its

successors or assigns and that no individual person shall be made personally liable for damages, in whole or in part.

All claims by CLIENT shall be deemed relinquished unless filed within one (1) year after substantial completion of the services.

### **Consequential Damages**

Yorke shall not be liable to CLIENT for any incidental, indirect, special, or consequential damages (including but not limited to damages for loss of use, power, business good will, revenue, or profit, nor for increased expenses or business interruption) arising out of or related to the performance or non-performance of this contract and related project.

### **Non-Solicitation and Recruiting Fees**

During the term of this agreement and for 2 years from the date the agreement is terminated, CLIENT will not directly or indirectly, on their own behalf or on behalf of or in conjunction with any person or legal entity, recruit, solicit, or induce, or attempt to recruit, solicit, or induce, any Yorke employee for employment who is involved in the performance of their duties for the CLIENT.

If a violation of the Non-Solicitation portion of this agreement is discovered, or the CLIENT chooses to hire the aforementioned Yorke employee, the CLIENT agrees to pay Yorke a fee equal to an amount of 75% of the Yorke employee's current salary within 10 business days as a recruiting fee.

### **Indemnity**

Yorke agrees to indemnify CLIENT, its directors, employees, and officers, from and against only those direct claims, causes of action, liabilities, costs, or expenses, including reasonable attorneys' fees (excluding consequential and indirect damages) finally awarded and attributable directly to bodily injury, death, or property damage that CLIENT incurs as a result of actions and that arises directly out of and to the extent of Yorke's negligent acts or willful misconduct in and occurring during the performance of this contract. CLIENT shall provide Yorke reasonable assistance in defense or settlement of such claims. All of the indemnity and other provisions of this paragraph shall also reciprocally apply so that CLIENT is the indemnitor and Yorke is the indemnitee in a corresponding indemnity by CLIENT in favor of Yorke. In the event any liability to a third party results from the joint, concurrent, or combined negligence of Yorke and CLIENT, then Yorke and CLIENT will only indemnify, defend, and hold each other harmless to the extent of the indemnitor's allocable portion of such joint, concurrent, or combined negligence. Yorke shall not be responsible for any damages, costs, or other liability arising out of precontract or site environmental problems or for any liabilities that may arise from the non-negligent performance by Yorke of the work.

### **Integration**

The terms and the agreement to which they are attached represent the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters. This contract may not be modified except in writing, signed by both parties.

Revision 2, 7/22/2015

# California Department of Transportation District 4



## Division of Right of Way Office of Airspace Development



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### WHAT IS CALTRANS “AIRSPACE”?

#### **Function**

The Office of Airspace Development is responsible for leasing and managing all property held for a transportation purpose that can also safely accommodate a secondary use.

#### **Definition of “Airspace”**

An airspace site is defined as any property within the right of way limits of an existing highway that is also capable of supporting another secondary use without undue interference with the operation and foreseeable future expansion of the transportation corridor for transportation uses and without endangering the traveling public.

#### **Examples of Typical Airspace**

- Surface rights under an elevated roadway
- Property adjacent to a highway or ramp that is also within the operating right of way
- Property within an interchange area that can be safely accessed via a local street

#### **Typical Acceptable Uses of Airspace**

Each proposal is considered on a case by case basis taking into consideration the specific requested use, the specific property location, and the suitability of the use within the context of the neighborhood. Typically, acceptable uses are:

- Private or public parking of passenger vehicles
- Temporary open storage of non-flammable, non-toxic materials
- Construction contractor temporary storage or staging.

Proposed uses must also be acceptable under the local zoning plans for the city or county wherein the Caltrans property is located. Therefore, in addition to obtaining prior approval for all uses from the Office of Airspace Development, the proponent must also obtain approval from the local city or county planning departments.





## Division of Right of Way Office of Airspace Development



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Page 2 of 4

### **LONG TERM LEASING REVIEW AND APPROVAL ELEMENTS**

#### **1. Caltrans District Airspace Review**

##### Conceptual

- a. Conceptual plans identifying the specific location, footprint of the proposed site, development concept, and access locations are submitted
- b. Plans are circulated to staff from various Caltrans divisions (the District Airspace Review Committee "DARC") to determine whether the specific site is available for use, whether the proposed use poses any safety problems, and is not in conflict with any future contemplated Caltrans uses of the property.

##### Preliminary

- a. Assuming the specific site is available and the conceptual use is acceptable, engineered design plans are submitted for another more detailed review of the proposed improvements.
- b. After conceptual approval, Caltrans will charge a review fee of \$2,500-\$10,000 based on the anticipated complexity of the required reviews.
- c. Review considerations include: safety issues such as sight lines and traffic impacts to the adjoining highway and ramps, signage, access and driveway locations.
- d. Caltrans reviewers will provide feedback and comments to be incorporated into plans.

##### Final

- a. Final engineered and stamped plans incorporating Caltrans review comments are submitted for approval.
- b. District Airspace Review of the proposed improvements is complete.

##### Encroachment Permit

- a. Once the use and proposed improvements are approved via the review process and a lease is executed, Caltrans will issue an Encroachment Permit so the tenant may begin construction.
- b. In general, installation of any electrical or irrigation lines, paving, and lighting requires the issuance of an Encroachment Permit. Simple cosmetic surface improvements such as basic landscaping and chain link fence installation do not require the issuance of an Encroachment Permit.

#### **2. Federal Highways Administration (FHWA) Approval**

Proposals for a new use on an Interstate require a preliminary FHWA conceptual and a second final approval.

#### **3. Environmental Approval**

Proposals for a new use require either the issuance of a categorical exemption or the appropriate environmental impact document. The proponent is responsible for producing the appropriate documentation that will be submitted to Caltrans Environmental staff for approval.





## Division of Right of Way Office of Airspace Development



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Page 3 of 4

#### **4. State Fire Marshal**

Any structures must be approved by the State Fire Marshal.

#### **5. Leasing Process**

##### **a. Tenant Classification**

- i. Leases with a non-government agency tenant over 5 years require approval by the California Transportation Commission (CTC) [[www.catc.ca.gov](http://www.catc.ca.gov)]
- ii. Market rate rent leases with a government agency tenant do not require CTC approval.

##### **b. CTC Request to Directly Negotiate**

- i. Caltrans district offices do not have authority to enter into directly negotiated lease terms longer than 5 years.
- ii. The district office must request and obtain delegated authority from the CTC to directly negotiate with a non-government agency prior to negotiating a lease agreement.
  1. CTC generally meets every other month
  2. The request is placed on the CTC meeting agenda for action at the scheduled public meeting.

##### **c. Lease Terms Drafted**

- i. After CTC delegates authority to the district, lease terms are negotiated.

##### **d. Appraisal and HQ approval of rate**

- i. While negotiating lease terms, the property is appraised to determine the rental rate.
- ii. The appraisal is approved by HQ Right of Way office.

##### **e. CTC Approval of Lease Terms**

- i. Upon completion of lease negotiations, the district office must obtain CTC approval of lease terms by again agendizing the request for vote at public meeting.
- ii. The CTC will review the negotiated lease terms including length of term, rental rate, and proposed improvements to determine whether the agreement is in the best interest of the State, and will vote accordingly.

#### **6. Development Limitations**

- a. No permanent structures constructed under a bridge.
- b. No residential uses.
- c. Access to the lease site must be from a local street and not from the State highway or a ramp shoulder.



## Division of Right of Way Office of Airspace Development



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Page 4 of 4

### 7. Timeline

- a. Proposals typically require 1-2 years to review and obtain the necessary approvals due to the required reviews and because the CTC only meets bi-monthly. However, proposals seeking novel uses, requiring policy exceptions, or are technically complex will require additional time due to the multiple approvals required from the various divisions with Caltrans, CTC, State Fire Marshall, and FHWA.
- b. After submittal to Caltrans of the project summary and conceptual plans, the initial conceptual review takes approximately 2-4 months depending on proposal complexity and how many internal groups must review the proposal. An additional month is typically required for the FHWA review.
- c. In general, once the conceptual DARC and FHWA reviews are complete and the proposed use is conceptually approved, the first CTC approval may be pursued. An agenda item must be drafted and approved by Caltrans District, HQ, and CTC staff and placed on the CTC public meeting agenda. This process requires approximately 4-6 months lead time depending on complexity and the CTC calendar.
- d. After CTC authorization to directly negotiate is obtained, the appraisal can begin, while the lease terms are drafted. This process typically takes 6-12 months, again depending on the complexity of the lease negotiations.
- e. The Lease may be executed and an Encroachment Permit issued normally within one month of final CTC approval of lease terms.
- f. While the long term lease approval process requires multiple steps, the DARC review, appraisal, and lease term discussions in many instances can be handled in parallel to prevent unnecessary process-related delays.

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
FINANCIAL STATEMENTS  
FOR THE YEARS ENDED  
DECEMBER 31, 2017 AND 2016

with  
Independent Auditor's Report

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
FINANCIAL STATEMENTS  
FOR THE YEARS ENDED  
DECEMBER 31, 2017 AND 2016

TABLE OF CONTENTS

	<u>Page</u>
I Independent Auditor's Report	1
II Financial Statements	
Statements of Financial Position	2
Statements of Activities and Changes in Net Assets	3
Statements of Cash Flows	4
Notes to Financial Statements	5-8



# *Low Accountancy*

## *David M. Low, CPA*

### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Emeryville Transportation  
Management Association  
Emeryville, California

I have audited the accompanying financial statements of Emeryville Transportation Management Association which comprises the statement of financial position as of December 31, 2017 and 2016, and the related statements of activities and changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### Opinion

In my opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of Emeryville Transportation Management Association as of December 31, 2017 and 2016, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Low Accountancy*

Low Accountancy  
David M. Low, CPA

April 21, 2018

*236 Latera Court, San Ramon, CA 94582-4680*  
*(925) 828-7203 (925) 828-7204 Fax*  
*davelow54@sbcglobal.net*

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
STATEMENTS OF FINANCIAL POSITION  
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$1,995,247	\$1,479,383
Accounts receivable	85,507	123,193
Prepaid expenses	<u>4,759</u>	<u>53,974</u>
Total Current Assets	2,085,513	1,656,550
Fixed Assets	4,005,499	3,649,462
Less: Accumulated Depreciation	<u>(2,487,930)</u>	<u>(2,026,963)</u>
Net Fixed Assets	<u>1,517,569</u>	<u>1,622,499</u>
 TOTAL ASSETS	 <u>\$3,603,082</u>	 <u>\$3,279,049</u>
 <b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 258,160	\$ 322,368
Current portion of notes payable	<u>307,528</u>	<u>224,529</u>
Total Current Liabilities	565,688	546,897
Long-Term Liabilities		
Notes Payable	<u>555,076</u>	<u>512,156</u>
Total Liabilities	<u>1,120,764</u>	<u>1,059,053</u>
Net Assets		
Unrestricted		
Designated	1,689,824	1,032,937
Undesignated	<u>792,494</u>	<u>1,187,059</u>
Total Net Assets	<u>2,482,318</u>	<u>2,219,996</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$3,603,082</u>	 <u>\$3,279,049</u>

The accompanying notes are an integral  
part of these financial statements.

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEARS ENDED  
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Support and Revenues		
PBID proceeds	\$3,298,681	\$3,250,988
Emeryville benefit contribution	522,632	455,531
West Berkeley shuttle services	322,560	273,440
Paratransit 8 To Go	149,019	87,093
Bayer Mid-Day service	51,585	48,640
Direct billed revenue	75,593	95,678
Other	1,778	64,255
Total Support and Revenues	<u>4,421,848</u>	<u>4,275,625</u>
Expenses		
Shuttle Services		
Contract services-Shuttle Buses	1,925,130	1,731,891
Bus repairs, maintenance and other	523,243	425,499
West Berkeley shuttle services	297,212	235,324
Paratransit 8 To Go	151,427	87,266
Bayer Mid-Day service	35,908	32,618
Management contract	386,173	379,137
Depreciation	554,769	455,146
Total Program Services	<u>3,873,862</u>	<u>3,346,881</u>
Supporting Services:		
Office expense	4,739	6,077
Marketing expenses	13,624	10,626
Insurance	6,224	5,922
Interest	49,232	28,507
Professional fees	32,100	36,278
Yard rent and property tax charges	148,932	107,409
Yard repairs and maintenance	10,491	4,831
Yard site development and relocation	13,561	-
Taxes, fees and licenses	609	419
Telephone and utilities	6,152	5,956
Total Supporting Services	<u>285,664</u>	<u>206,035</u>
Total Expenses	<u>4,159,526</u>	<u>3,552,916</u>
CHANGE IN UNRESTRICTED NET ASSETS	262,322	722,709
UNRESTRICTED NET ASSETS-BEGINNING OF YEAR	<u>2,219,996</u>	<u>1,497,287</u>
UNRESTRICTED NET ASSETS-END OF YEAR	<u>\$2,482,318</u>	<u>\$2,219,996</u>

The accompanying notes are an integral  
part of these financial statements.

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED  
DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (decrease) in net assets from unrestricted net assets	\$ 262,322	\$ 722,709
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	554,769	455,146
(Increase) decrease in current assets:		
Accounts receivable	37,686	21,210
Prepaid expenses	49,215	(50,022)
Increase (decrease) in current Liabilities:		
Accounts payable and accrued expenses	<u>(64,208)</u>	<u>113,791</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>839,784</u>	<u>1,262,834</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of fixed assets	(451,627)	(868,718)
Deletion of equipment-net	<u>1,788</u>	<u>-</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(449,839)</u>	<u>(868,718)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Notes payable on purchase of buses	401,627	868,450
Notes payable and advance billing repayments	<u>(275,708)</u>	<u>(409,629)</u>
NET CASH PROVIDED FROM FINANCING ACTIVITIES	<u>125,919</u>	<u>458,821</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	515,864	852,937
BEGINNING CASH AND CASH EQUIVALENTS	<u>1,479,383</u>	<u>626,446</u>
ENDING CASH AND CASH EQUIVALENTS	<u>\$1,995,247</u>	<u>\$1,479,383</u>
Supplemental: Interest Paid	\$ <u>49,232</u>	\$ <u>28,507</u>

The accompanying notes are an integral  
part of these financial statements.



EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016

NOTE 1 - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Organization

Emery Go Round is a shuttle bus service of the Emeryville Transportation Management Association (the Association), a nonprofit organization, whose primary purpose is to increase access and mobility to, from, and within the City of Emeryville (the City), while alleviating congestion through operation of a shuttle program. The Association's Board of Directors, who also serve as the official representative of property owners for the City formed Emeryville Property Based Business Improvement District (PBID), determines tax assessment rates as well as the level of shuttle service on an annual basis.

The Association entered into a "Shuttle Bus Service Funding Agreement" with the City effective July 1, 2015 through June 30, 2030, so that the City can continue to provide the Association with funding for the Shuttle via the PBID in return for the Association operating the Shuttle as contemplated in the PBID Management District Plan.

Significant Accounting Policies:

Basis of Accounting and Financial Statement Presentation

The financial statements of the Association have been prepared on an accrual basis. The significant accounting policies are described below to enhance the usefulness of the financial statements to the reader. The Association has adopted to report information regarding its financial position and activities according to two classes of net assets: unrestricted net assets and restricted net assets. As of December 31, 2017 and 2016, the Association did not have any restricted net assets.

Designated Unrestricted Net Assets

Certain amounts of unrestricted net assets have been designated by the Board of Directors as follows:

<u>Designation</u>	<u>Balance</u> <u>12/31/16</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>12/31/17</u>
Non PBID Activities	\$ 138,509	\$ 69	\$ -	\$ 138,578
Operating Reserve	394,428	156,818	-	551,246
Facility Reserve	500,000	500,000	-	1,000,000
Totals	<u>\$1,032,937</u>	<u>\$ 656,887</u>	<u>\$ -</u>	<u>\$1,689,824</u>

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016

Significant Accounting Policies:

Subsequent Events

Association management has evaluated subsequent events through April 21, 2018, the date the accompanying financial statements were available to be issued.

Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform to presentations in the current-year financial statements.

Cash and Cash Equivalents

For purposes of the statements of cash flows, the Association considers all highly liquid investments available for current use with an initial maturity of less than one month to be cash equivalents. Cash and cash equivalents consist of cash on hand and cash held in checking and money market accounts.

Accounts Receivable

All trade receivables are shown net of an allowance for uncollectible.

Prepaid and Deposits

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items or deposits depending on the nature of the payment.

Income Taxes

The Association is a California nonprofit corporation, exempt from Federal income taxes under Section 501 (C) (4) of the Internal Revenue Code, and State income taxes under Section 23701(f) of the California Revenue and Taxation Code.

Pervasiveness of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016

NOTE 2 - CASH AND CASH EQUIVALENTS AND CREDIT RISK

Cash and cash equivalents at December 31, 2017 and 2016, consisted of the following:

	<u>12/31/17</u>	<u>12/31/16</u>
Petty Cash	\$ 10	\$ 10
Checking Accounts	54,866	140,071
Money Market Accounts	<u>1,940,371</u>	<u>1,339,302</u>
Totals	<u>\$1,995,247</u>	<u>\$1,479,383</u>

Of the Money Market Accounts, on December 31, 2017, all was insured by the Federal Deposit Insurance Corporation.

NOTE 3 - FIXED ASSETS

Fixed Assets activity is comprised of the following:

	<u>Balance</u> <u>12/31/16</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/17</u>
Depreciated Fixed Assets				
Buildings & Improvements	\$ 128,004	\$ -	\$ -	\$ 128,004
Transportation Equipment	3,302,934	451,627	-	3,754,561
Furniture & Fixtures	10,858	-	-	10,858
Equipment	207,666	-	95,590	112,076
Total Fixed Assets	<u>3,649,462</u>	<u>451,627</u>	<u>95,590</u>	<u>4,005,499</u>
Less accumulated depreciation				
Buildings & Improvements	74,553	5,045	-	79,598
Transportation Equipment	1,738,254	549,724	-	2,287,978
Furniture & Fixtures	10,858	-	-	10,858
Equipment	203,298	-	93,802	109,496
Total accumulated depreciation	<u>2,026,963</u>	<u>554,769</u>	<u>93,802</u>	<u>2,487,930</u>
Fixed assets, Net	<u>\$1,622,499</u>	<u>\$ (103,142)</u>	<u>\$ (1,788)</u>	<u>\$1,517,569</u>

Depreciated fixed assets include the above categories (e.g., buses, mobile office building, bus equipment and similar items), and are reported in the statement of net assets. The Association capitalizes assets with a cost or donated value of more than \$2,500 and an estimated useful life in excess of five years. Depreciation is calculated using the straight-line method in lives ranging from five to forty years.

EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016

NOTE 4 - NOTES PAYABLE

Effective April 1, 2017, the Association implemented three 2017 Starcraft XL Shuttle Buses, purchased for \$451,627, with a down payment of \$50,000, and financing of 60 monthly payments of \$7,763 @ a 6.573% imputed interest rate. On March 28, 2016, the Association purchased three 2016 Starcraft XL Shuttle Buses for \$446,685, with 36 monthly payments of \$13,275.50 @ a 4.440% imputed interest rate. On August 2, 2016 the Association purchased three 2016 Starcraft XL Shuttle Buses for \$422,033, with 60 monthly payments of \$7,980.50 @ a 5.118% imputed interest rate. Future principal payments are as follows:

December 31, 2018	\$307,528
December 31, 2019	216,077
December 31, 2020	173,212
December 31, 2021	135,156
December 31, 2022	<u>30,631</u>
Totals	<u>\$862,604</u>

NOTE 5 - RENT AGREEMENTS

Effective January 1, 2017, a fourth ground lease modification was executed through July 14, 2018. The ground lease modification had a monthly base rent of \$8,000, and was terminated as of April 16, 2018. Property tax charges are not included in the base rent, and have been averaging \$1,513 per month. The Association is currently negotiating for new sites for its shuttle buses and modular office buildings. Effective July 22, 2013 through July 22, 2018, the Association entered into a modular building lease currently at \$701 per month. Also, effective September 8, 2017 through September 8, 2020 the Association entered into lease for two new modular buildings at \$1,283 per month. For the year ended December 31, 2017 the Association paid \$129,508 in rents and \$19,424 in property tax charges. Future minimum lease payments, as known, are as follows:

December 31, 2018	\$48,303
December 31, 2019	15,396
December 31, 2020	<u>10,264</u>
Totals	<u>\$73,963</u>

NOTE 6 - COMMITMENTS

Effective October 24, 2014, and as amended through June 30, 2018, the Association entered into an agreement with the MV Transportation, Inc. to provide bus driver services to the Association. The agreement calls for the Association to reimburse such services on a cost plus fixed fee basis. The Association has also entered into various professional service agreements to assist with the planning, management and overall operations of the Association.



Form **8868**

(Rev. January 2017)

Department of the Treasury  
Internal Revenue Service**Application for Automatic Extension of Time To File an Exempt Organization Return**► **File a separate application for each return.**► **Information about Form 8868 and its instructions is at [www.irs.gov/form8868](http://www.irs.gov/form8868).**

OMB No. 1545-1709

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/efile](http://www.irs.gov/efile), click on Charities & Non-Profits, and click on e-file for *Charities and Non-Profits*.

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

**Enter filer's identifying number, see instructions**

<b>Type or print</b>  File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions.	Employer identification number (EIN) or
	Emeryville Transportation Management Association	94-3244359
	Number, street, and room or suite number. If a P.O. box, see instructions.	Social security number (SSN)
	1211 Newell Ave Suite 200	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions.	
	Emeryville, CA 94608	

Enter the Return Code for the return that this application is for (file a separate application for each return) ..... **01**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (section 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

• The books are in the care of ► Veronica Hatstrup

Telephone No. ► 925 937-0980 Fax No. ► \_\_\_\_\_

• If the organization does not have an office or place of business in the United States, check this box ..... ► ☐

• If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box ..... ► ☐. If it is for part of the group, check this box ... ► ☐ and attach a list with the names and EINs of all members the extension is for.

**1** I request an automatic 6-month extension of time until 11/15, 20 18, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

- ☒ calendar year 20 17 or  
 ► ☐ tax year beginning \_\_\_\_\_, 20 \_\_\_\_\_, and ending \_\_\_\_\_, 20 \_\_\_\_\_.

**2** If the tax year entered in line 1 is for less than 12 months, check reason: ☐ Initial return ☐ Final return  
☐ Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions .....	<b>3a</b>	\$	0.
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit .....	<b>3b</b>	\$	0.
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions .....	<b>3c</b>	\$	0.

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

**BAA For Privacy Act and Paperwork Reduction Act Notice, see instructions.**Form **8868** (Rev. 1-2017)

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ **Do not enter social security numbers on this form as it may be made public.**▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.****2017****Open to Public  
Inspection****A For the 2017 calendar year, or tax year beginning , 2017, and ending ,****B** Check if applicable:

- ☒ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Emeryville Transportation  
Management Association  
1211 Newell Ave Suite 200  
Emeryville, CA 94608

**F** Name and address of principal officer:**D** Employer identification number

94-3244359

**E** Telephone number

510 451-3862

**G** Gross receipts \$ 4,421,849.**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No  
If 'No,' attach a list. (see instructions)**I** Tax-exempt status ☐ 501(c)(3) ☒ 501(c) ( 4 ) (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: ▶ [emerygoround.com](http://emerygoround.com)**H(c)** Group exemption number ▶**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶ **L** Year of formation: 1997 **M** State of legal domicile: CA**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b>	Briefly describe the organization's mission or most significant activities: <u>Provide free bus shuttle service, that links with local and regional public transportation services, for the employers, hotels and retail centers in Emeryville.</u>		
	<b>2</b>	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b>	Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	10
	<b>4</b>	Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	10
	<b>5</b>	Total number of individuals employed in calendar year 2017 (Part V, line 2a)	<b>5</b>	0
	<b>6</b>	Total number of volunteers (estimate if necessary)	<b>6</b>	0
	<b>7a</b>	Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	0.
<b>b</b>	Net unrelated business taxable income from Form 990-T, line 34	<b>7b</b>	0.	
<b>Revenue</b>	<b>8</b>	Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b>	<b>Current Year</b>
	<b>9</b>	Program service revenue (Part VIII, line 2g)	455,531.	522,632.
	<b>10</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	3,819,269.	3,898,148.
	<b>11</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	825.	1,069.
	<b>12</b>	Total revenue — add lines 8 through 11 (must equal Part VIII, column (A), line 12)	4,275,625.	4,421,849.
<b>Expenses</b>	<b>13</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
	<b>14</b>	Benefits paid to or for members (Part IX, column (A), line 4)		
	<b>15</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		
	<b>16a</b>	Professional fundraising fees (Part IX, column (A), line 11e)		
	<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶		
	<b>17</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	3,552,916.	4,159,527.
<b>18</b>	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	3,552,916.	4,159,527.	
<b>19</b>	Revenue less expenses. Subtract line 18 from line 12	722,709.	262,322.	
<b>Net Assets or Fund Balances</b>	<b>20</b>	Total assets (Part X, line 16)	<b>Beginning of Current Year</b>	<b>End of Year</b>
	<b>21</b>	Total liabilities (Part X, line 26)	3,279,049.	3,603,082.
	<b>22</b>	Net assets or fund balances. Subtract line 21 from line 20	1,059,053.	1,120,764.
			2,219,996.	2,482,318.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer		Date		
	Tim Bacon		Chairman		
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input checked="" type="checkbox"/> if self-employed	PTIN
	John Tounger CPA	John Tounger CPA	5/07/18		P01265219
	Firm's name ▶ John S. Tounger CPA				
	Firm's address ▶ 585 Mandana Blvd Ste 10 Oakland, CA 94610-2270	Firm's EIN ▶ 68-0166029			
					Phone no. (510) 893-0950

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

Check if Schedule O contains a response or note to any line in this Part III ☐

- Provide free bus shuttle service, that links with local and regional public transportation services, for the employers, hotels and retail centers in Emeryville.

- 4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

- 4a (Code: \_\_\_\_\_) (Expenses \$ 4,159,527. including grants of \$ \_\_\_\_\_) (Revenue \$ 4,421,848.)  
The Emery Go Round shuttle improves access and mobility to, from and within the city  
of Emeryville with free services to employees, visitors and residents that link the  
local light rail (BART), local bus transit (AC Transit), and Amtrak rail station with  
destinations throughout the City. The organization also provides a West Berkeley bus  
shuttle service.

- 4b** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

- 4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

- |  |    |                     |    |               |
|--|----|---------------------|----|---------------|
| <b>4d</b> Other program services (Describe in Schedule O.) |    |                     |    |               |
| (Expenses  | \$ | including grants of | \$ | ) (Revenue \$ |

- |  |            |
|--|------------|
| <b>4e</b> Total program service expenses ▶ | 4,159,527. |
|--|------------|

**Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If 'Yes,' complete Schedule A.</i> .....	<b>1</b>	X
<b>2</b> Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)? .....	<b>2</b>	X
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If 'Yes,' complete Schedule C, Part I.</i> .....	<b>3</b>	X
<b>4</b> <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If 'Yes,' complete Schedule C, Part II.</i> .....	<b>4</b>	
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If 'Yes,' complete Schedule C, Part III.</i> .....	<b>5</b>	X
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If 'Yes,' complete Schedule D, Part I.</i> .....	<b>6</b>	X
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If 'Yes,' complete Schedule D, Part II.</i> .....	<b>7</b>	X
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If 'Yes,' complete Schedule D, Part III.</i> .....	<b>8</b>	X
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If 'Yes,' complete Schedule D, Part IV.</i> .....	<b>9</b>	X
<b>10</b> Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If 'Yes,' complete Schedule D, Part V.</i> .....	<b>10</b>	X
<b>11</b> If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If 'Yes,' complete Schedule D, Part VI.</i> .....	<b>11 a</b>	X
<b>b</b> Did the organization report an amount for investments — other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part VII.</i> .....	<b>11 b</b>	X
<b>c</b> Did the organization report an amount for investments — program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part VIII.</i> .....	<b>11 c</b>	X
<b>d</b> Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part IX.</i> .....	<b>11 d</b>	X
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? <i>If 'Yes,' complete Schedule D, Part X.</i> .....	<b>11 e</b>	X
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If 'Yes,' complete Schedule D, Part X.</i> .....	<b>11 f</b>	X
<b>12 a</b> Did the organization obtain separate, independent audited financial statements for the tax year? <i>If 'Yes,' complete Schedule D, Parts XI and XII.</i> .....	<b>12 a</b>	X
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional.</i> .....	<b>12 b</b>	X
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If 'Yes,' complete Schedule E.</i> .....	<b>13</b>	X
<b>14 a</b> Did the organization maintain an office, employees, or agents outside of the United States? .....	<b>14 a</b>	X
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If 'Yes,' complete Schedule F, Parts I and IV.</i> .....	<b>14 b</b>	X
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If 'Yes,' complete Schedule F, Parts II and IV.</i> .....	<b>15</b>	X
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If 'Yes,' complete Schedule F, Parts III and IV.</i> .....	<b>16</b>	X
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If 'Yes,' complete Schedule G, Part I</i> (see instructions). .....	<b>17</b>	X
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If 'Yes,' complete Schedule G, Part II.</i> .....	<b>18</b>	X
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If 'Yes,' complete Schedule G, Part III.</i> .....	<b>19</b>	X

**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>20a</b> Did the organization operate one or more hospital facilities? <i>If 'Yes,' complete Schedule H.</i>		X
<b>b</b> If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return?		
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II.</i>		X
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III.</i>		X
<b>23</b> Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J.</i>		X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25a.</i>		X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
<b>d</b> Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
<b>26</b> Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If 'Yes,' complete Schedule L, Part II.</i>		X
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If 'Yes,' complete Schedule L, Part III.</i>		X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
<b>b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
<b>c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M.</i>		X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M.</i>		X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I.</i>		X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II.</i>		X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I.</i>		X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Part II, III, or IV, and Part V, line 1.</i>		X
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
<b>b</b> If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI.</i>		X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O.	X	

BAA

Form **990** (2017)

**Part V Statements Regarding Other IRS Filings and Tax Compliance**Check if Schedule O contains a response or note to any line in this Part V. ☐

		Yes	No
<b>1 a</b> Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable.	<b>1 a</b> 4		
<b>b</b> Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable.	<b>1 b</b> 0		
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	<b>1 c</b>	X	
<b>2 a</b> Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return.	<b>2 a</b> 0		
<b>b</b> If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	<b>2 b</b>		
<b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)			
<b>3 a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year?	<b>3 a</b>		X
<b>b</b> If 'Yes,' has it filed a Form 990-T for this year? If 'No' to line 3b, provide an explanation in Schedule O.	<b>3 b</b>		
<b>4 a</b> At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	<b>4 a</b>		X
<b>b</b> If 'Yes,' enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
<b>5 a</b> Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	<b>5 a</b>		X
<b>b</b> Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	<b>5 b</b>		X
<b>c</b> If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T?	<b>5 c</b>		
<b>6 a</b> Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	<b>6 a</b>		X
<b>b</b> If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	<b>6 b</b>		
<b>7 Organizations that may receive deductible contributions under section 170(c).</b>			
<b>a</b> Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	<b>7 a</b>		
<b>b</b> If 'Yes,' did the organization notify the donor of the value of the goods or services provided?	<b>7 b</b>		
<b>c</b> Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	<b>7 c</b>		
<b>d</b> If 'Yes,' indicate the number of Forms 8282 filed during the year.	<b>7 d</b>		
<b>e</b> Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	<b>7 e</b>		
<b>f</b> Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	<b>7 f</b>		
<b>g</b> If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	<b>7 g</b>		
<b>h</b> If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	<b>7 h</b>		
<b>8 Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	<b>8</b>		
<b>9 Sponsoring organizations maintaining donor advised funds.</b>			
<b>a</b> Did the sponsoring organization make any taxable distributions under section 4966?	<b>9 a</b>		
<b>b</b> Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	<b>9 b</b>		
<b>10 Section 501(c)(7) organizations.</b> Enter:			
<b>a</b> Initiation fees and capital contributions included on Part VIII, line 12.	<b>10 a</b>		
<b>b</b> Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities.	<b>10 b</b>		
<b>11 Section 501(c)(12) organizations.</b> Enter:			
<b>a</b> Gross income from members or shareholders.	<b>11 a</b>		
<b>b</b> Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.).	<b>11 b</b>		
<b>12 a Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	<b>12 a</b>		
<b>b</b> If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year.	<b>12 b</b>		
<b>13 Section 501(c)(29) qualified nonprofit health insurance issuers.</b>			
<b>a</b> Is the organization licensed to issue qualified health plans in more than one state?	<b>13 a</b>		
<b>Note.</b> See the instructions for additional information the organization must report on Schedule O.			
<b>b</b> Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans.	<b>13 b</b>		
<b>c</b> Enter the amount of reserves on hand.	<b>13 c</b>		
<b>14 a</b> Did the organization receive any payments for indoor tanning services during the tax year?	<b>14 a</b>		X
<b>b</b> If 'Yes,' has it filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O.	<b>14 b</b>		

**Part VI Governance, Management, and Disclosure** For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.Check if Schedule O contains a response or note to any line in this Part VI. ☒**Section A. Governing Body and Management**

	Yes	No
<b>1 a</b> Enter the number of voting members of the governing body at the end of the tax year. . . . . <b>1 a</b> 10 If there are material differences in voting rights among members See Sch. O of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
<b>b</b> Enter the number of voting members included in line 1a, above, who are independent . . . . . <b>1 b</b> 10		
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? . . . . . <b>2</b>		X
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? See Sch. O . . . . . <b>3</b>	X	
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? . . . . . <b>4</b>		X
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets? . . . . . <b>5</b>		X
<b>6</b> Did the organization have members or stockholders? . . . . . <b>6</b>		X
<b>7 a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? See Schedule O . . . . . <b>7 a</b>	X	
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? . . . . . <b>7 b</b>		X
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>a</b> The governing body? . . . . . <b>8 a</b>	X	
<b>b</b> Each committee with authority to act on behalf of the governing body? . . . . . <b>8 b</b>	X	
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O. See Schedule O . . . . . <b>9</b>	X	

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
<b>10 a</b> Did the organization have local chapters, branches, or affiliates? . . . . . <b>10 a</b>		X
<b>b</b> If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? . . . . . <b>10 b</b>		
<b>11 a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? . . . . . <b>11 a</b>	X	
<b>b</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990. See Schedule O		
<b>12 a</b> Did the organization have a written conflict of interest policy? If 'No,' go to line 13. . . . . <b>12 a</b>	X	
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? . . . . . <b>12 b</b>	X	
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this was done. See Schedule O . . . . . <b>12 c</b>	X	
<b>13</b> Did the organization have a written whistleblower policy? . . . . . <b>13</b>	X	
<b>14</b> Did the organization have a written document retention and destruction policy? . . . . . <b>14</b>	X	
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official. . . . . <b>15 a</b>		X
<b>b</b> Other officers or key employees of the organization. . . . . <b>15 b</b>		X
If 'Yes' to line 15a or 15b, describe the process in Schedule O (see instructions).		
<b>16 a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? . . . . . <b>16 a</b>		X
<b>b</b> If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? . . . . . <b>16 b</b>		

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed ▶ CA

**18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

**19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. See Schedule O

**20** State the name, address, and telephone number of the person who possesses the organization's books and records: ▶  
Veronica Hattrup 1211 Newell Ave Suite 200 Walnut Creek CA 94596 925 937-0980



**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII. ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1 a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Geoffrey Sears Vice Chairman	2 0	X		X				0.	0.	0.
(2) Tim Bacon Chairman	1 0	X		X				0.	0.	0.
(3) Bobby Lee Director	1 0	X						0.	0.	0.
(4) Andrew Allen Treasurer	1 0	X		X				0.	0.	0.
(5) Ron Silberman Director	1 0	X						0.	0.	0.
(6) Genevieve Hancock Director	1 0	X						0.	0.	0.
(7) Peter Schreiber- Pixar Director	1 0	X						0.	0.	0.
(8) Betsy Cooley Secretary	1 0	X		X				0.	0.	0.
(9) Nathaniel Centeno Director	1 0	X						0.	0.	0.
(10) Colin Osborne Director	1 0	X						0.	0.	0.
(11)										
(12)										
(13)										
(14)										

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(15) _____	_____									
(16) _____	_____									
(17) _____	_____									
(18) _____	_____									
(19) _____	_____									
(20) _____	_____									
(21) _____	_____									
(22) _____	_____									
(23) _____	_____									
(24) _____	_____									
(25) _____	_____									
<b>1 b Sub-total</b> .....								0.	0.	0.
<b>c Total from continuation sheets to Part VII, Section A</b> .....								0.	0.	0.
<b>d Total (add lines 1b and 1c)</b> .....								0.	0.	0.

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **0**

**3** Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If 'Yes,' complete Schedule J for such individual.*

	Yes	No
<b>3</b>		X
<b>4</b>		X
<b>5</b>		X

**4** For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? *If 'Yes,' complete Schedule J for such individual.*

**5** Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If 'Yes,' complete Schedule J for such person.*

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
Gray Bowen Scott 1676 N. California Blvd #400 Walnut Creek, CA 94596	Mgmt,Cus.Ser.,mrtkg	411,154.
MV Transportation Inc P.O. Box 3900 San Francisco, CA 94139	Contract bus service	2,606,310.
AC Transit 1600 Franklin St Oakland, CA 94612	Contract bus service	227,088.

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **3**

**Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1 a</b> Federated campaigns .....	<b>1 a</b>					
	<b>b</b> Membership dues .....	<b>1 b</b>					
	<b>c</b> Fundraising events .....	<b>1 c</b>					
	<b>d</b> Related organizations .....	<b>1 d</b>					
	<b>e</b> Government grants (contributions) ....	<b>1 e</b>					
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above ...	<b>1 f</b> 522,632.					
	<b>g</b> Noncash contributions included in lines 1a-1f: \$						
	<b>h Total.</b> Add lines 1a-1f .....		522,632.				
<b>Program Service Revenue</b>	<b>Business Code</b>						
	<b>2 a</b> PBID proceeds		3,298,681.	3,298,681.			
	<b>b</b> West Berkeley shuttle		322,560.	322,560.			
	<b>c</b> Paratransit services		149,019.	149,019.			
	<b>d</b> Direct billed revenue		75,593.	75,593.			
	<b>e</b> Bayer mid-day service		51,585.	51,585.			
	<b>f</b> All other program service revenue ...	WKS	710.	710.			
	<b>g Total.</b> Add lines 2a-2f .....		3,898,148.				
<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest and other similar amounts) .....		1,069.	1,069.			
	<b>4</b> Income from investment of tax-exempt bond proceeds ..						
	<b>5</b> Royalties .....						
	<b>6 a</b> Gross rents .....	(i) Real	(ii) Personal				
		<b>b</b> Less: rental expenses					
		<b>c</b> Rental income or (loss) ...					
		<b>d</b> Net rental income or (loss) .....					
	<b>7 a</b> Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		<b>b</b> Less: cost or other basis and sales expenses .....					
		<b>c</b> Gain or (loss) .....					
		<b>d</b> Net gain or (loss) .....					
	<b>8 a</b> Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18 .....	<b>a</b>					
		<b>b</b> Less: direct expenses .....	<b>b</b>				
		<b>c</b> Net income or (loss) from fundraising events .....					
	<b>9 a</b> Gross income from gaming activities. See Part IV, line 19 .....	<b>a</b>					
		<b>b</b> Less: direct expenses .....	<b>b</b>				
		<b>c</b> Net income or (loss) from gaming activities .....					
	<b>10 a</b> Gross sales of inventory, less returns and allowances .....	<b>a</b>					
		<b>b</b> Less: cost of goods sold .....	<b>b</b>				
		<b>c</b> Net income or (loss) from sales of inventory .....					
<b>Miscellaneous Revenue</b>		<b>Business Code</b>					
<b>11 a</b> -----							
<b>b</b> -----							
<b>c</b> -----							
<b>d</b> All other revenue .....							
<b>e Total.</b> Add lines 11a-11d .....							
<b>12 Total revenue.</b> See instructions .....			4,421,849.	3,899,217.	0.	0.	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX. ☐

<b>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</b>	<b>(A)</b> Total expenses	<b>(B)</b> Program service expenses	<b>(C)</b> Management and general expenses	<b>(D)</b> Fundraising expenses
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22.				
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
<b>4</b> Benefits paid to or for members.				
<b>5</b> Compensation of current officers, directors, trustees, and key employees.	0.	0.	0.	0.
<b>6</b> Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
<b>7</b> Other salaries and wages.				
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).				
<b>9</b> Other employee benefits.				
<b>10</b> Payroll taxes.				
<b>11</b> Fees for services (non-employees):				
<b>a</b> Management.	411,154.	411,154.		
<b>b</b> Legal.	3,600.	3,600.		
<b>c</b> Accounting.	30,000.	30,000.		
<b>d</b> Lobbying.				
<b>e</b> Professional fundraising services. See Part IV, line 17.				
<b>f</b> Investment management fees.				
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
<b>12</b> Advertising and promotion.				
<b>13</b> Office expenses.	969.	969.		
<b>14</b> Information technology.	2,025.	2,025.		
<b>15</b> Royalties.				
<b>16</b> Occupancy.	183,515.	183,515.		
<b>17</b> Travel.				
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials.				
<b>19</b> Conferences, conventions, and meetings.				
<b>20</b> Interest.	49,232.	49,232.		
<b>21</b> Payments to affiliates.				
<b>22</b> Depreciation, depletion, and amortization.	554,769.	554,769.		
<b>23</b> Insurance.	6,224.	6,224.		
<b>24</b> Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
<b>a</b> <u>Bus shuttle operating costs</u>	2,906,439.	2,906,439.		
<b>b</b> <u>Printing and Publications</u>	11,600.	11,600.		
<b>c</b> _____				
<b>d</b> _____				
<b>e</b> All other expenses.				
<b>25</b> Total functional expenses. Add lines 1 through 24e.	4,159,527.	4,159,527.	0.	0.
<b>26</b> Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X. ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash — non-interest-bearing .....	140,081.	<b>1</b>	54,876.
	<b>2</b> Savings and temporary cash investments .....	1,339,302.	<b>2</b>	1,940,371.
	<b>3</b> Pledges and grants receivable, net .....		<b>3</b>	
	<b>4</b> Accounts receivable, net .....	123,193.	<b>4</b>	85,507.
	<b>5</b> Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L .....		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L .....		<b>6</b>	
	<b>7</b> Notes and loans receivable, net .....		<b>7</b>	
	<b>8</b> Inventories for sale or use .....		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges .....	53,974.	<b>9</b>	4,759.
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	<b>10a</b> 4,005,499.		
	<b>b</b> Less: accumulated depreciation .....	<b>10b</b> 2,487,930.	1,622,499.	<b>10c</b> 1,517,569.
	<b>11</b> Investments — publicly traded securities .....		<b>11</b>	
	<b>12</b> Investments — other securities. See Part IV, line 11 .....		<b>12</b>	
	<b>13</b> Investments — program-related. See Part IV, line 11 .....		<b>13</b>	
	<b>14</b> Intangible assets .....		<b>14</b>	
	<b>15</b> Other assets. See Part IV, line 11 .....		<b>15</b>	
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 34) .....	3,279,049.	<b>16</b>	3,603,082.	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses .....	322,368.	<b>17</b>	258,160.
	<b>18</b> Grants payable .....		<b>18</b>	
	<b>19</b> Deferred revenue .....		<b>19</b>	
	<b>20</b> Tax-exempt bond liabilities .....		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....		<b>21</b>	
	<b>22</b> Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L .....		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties .....	736,685.	<b>23</b>	862,604.
	<b>24</b> Unsecured notes and loans payable to unrelated third parties .....		<b>24</b>	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....		<b>25</b>	
	<b>26 Total liabilities.</b> Add lines 17 through 25 .....	1,059,053.	<b>26</b>	1,120,764.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>			
	<b>27</b> Unrestricted net assets .....	1,337,059.	<b>27</b>	792,494.
	<b>28</b> Temporarily restricted net assets .....	882,937.	<b>28</b>	1,689,824.
	<b>29</b> Permanently restricted net assets .....		<b>29</b>	
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>			
	<b>30</b> Capital stock or trust principal, or current funds .....		<b>30</b>	
	<b>31</b> Paid-in or capital surplus, or land, building, or equipment fund .....		<b>31</b>	
	<b>32</b> Retained earnings, endowment, accumulated income, or other funds .....		<b>32</b>	
	<b>33</b> Total net assets or fund balances .....	2,219,996.	<b>33</b>	2,482,318.
	<b>34</b> Total liabilities and net assets/fund balances .....	3,279,049.	<b>34</b>	3,603,082.

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Form 990 (2017)

**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response or note to any line in this Part XI. ☐

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	4,421,849.
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	4,159,527.
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	262,322.
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	<b>4</b>	2,219,996.
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain in Schedule O)	<b>9</b>	0.
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	<b>10</b>	2,482,318.

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response or note to any line in this Part XII. ☐

	Yes	No
<b>1</b> Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O.		
<b>2a</b> Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
<b>b</b> Were the organization's financial statements audited by an independent accountant?	X	
If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
<b>c</b> If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
<b>3a</b> As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
<b>b</b> If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

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Form 990 (2017)

**SCHEDULE D  
(Form 990)**Department of the Treasury  
Internal Revenue Service**Supplemental Financial Statements**

► Complete if the organization answered 'Yes' on Form 990,  
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.  
► Attach to Form 990.

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2017****Open to Public  
Inspection**

Name of the organization

Emeryville Transportation  
Management Association

Employer identification number

94-3244359

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year .....		
2 Aggregate value of contributions to (during year) .....		
3 Aggregate value of grants from (during year) .....		
4 Aggregate value at end of year .....		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

**Part II Conservation Easements.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements .....	2 a
b Total acreage restricted by conservation easements .....	2 b
c Number of conservation easements on a certified historic structure included in (a) .....	2 c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register .....	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ► .....

4 Number of states where property subject to conservation easement is located ► .....

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ► .....

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ► \$ .....

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1. .... ► \$ .....

(ii) Assets included in Form 990, Part X. .... ► \$ .....

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1. .... ► \$ .....

b Assets included in Form 990, Part X. .... ► \$ .....

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

a ☐ Public exhibition

d ☐ Loan or exchange programs

b ☐ Scholarly research

e ☐ Other \_\_\_\_\_

c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered 'Yes' on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1 a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance.....	1 c
d Additions during the year.....	1 d
e Distributions during the year.....	1 e
f Ending balance.....	1 f

2 a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII. ☐

**Part V Endowment Funds.** Complete if the organization answered 'Yes' on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance.....					
b Contributions.....					
c Net investment earnings, gains, and losses.....					
d Grants or scholarships.....					
e Other expenditures for facilities and programs.....					
f Administrative expenses.....					
g End of year balance.....					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ \_\_\_\_\_ %

b Permanent endowment ▶ \_\_\_\_\_ %

c Temporarily restricted endowment ▶ \_\_\_\_\_ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) unrelated organizations..... 

Yes	No
3a(i)	

(ii) related organizations..... 

Yes	No
3a(ii)	

b If 'Yes' on line 3a(ii), are the related organizations listed as required on Schedule R? 

3b	
----	--

4 Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land.....				
b Buildings.....		128,004.	79,598.	48,406.
c Leasehold improvements.....				
d Equipment.....		3,866,637.	2,397,474.	1,469,163.
e Other.....		10,858.	10,858.	0.
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.).....				1,517,569.

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Schedule D (Form 990) 2017



**Part VII Investments – Other Securities.**

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives.....		
(2) Closely-held equity interests.....		
(3) Other .....		
(A) .....		
(B) .....		
(C) .....		
(D) .....		
(E) .....		
(F) .....		
(G) .....		
(H) .....		
(I) .....		
<b>Total.</b> (Column (b) must equal Form 990, Part X, column (B) line 12.) ..		

**Part VIII Investments – Program Related.**

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) .....		
(2) .....		
(3) .....		
(4) .....		
(5) .....		
(6) .....		
(7) .....		
(8) .....		
(9) .....		
(10) .....		
<b>Total.</b> (Column (b) must equal Form 990, Part X, column (B) line 13.) ..		

**Part IX Other Assets.**

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) .....	
(2) .....	
(3) .....	
(4) .....	
(5) .....	
(6) .....	
(7) .....	
(8) .....	
(9) .....	
(10) .....	
<b>Total.</b> (Column (b) must equal Form 990, Part X, column (B) line 15.) .....	

**Part X Other Liabilities.**

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25

(a) Description of liability	(b) Book value
(1) Federal income taxes .....	
(2) .....	
(3) .....	
(4) .....	
(5) .....	
(6) .....	
(7) .....	
(8) .....	
(9) .....	
(10) .....	
(11) .....	
<b>Total.</b> (Column (b) must equal Form 990, Part X, column (B) line 25.) .....	

**2.** Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII. ☐

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.** N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

<b>1</b>	Total revenue, gains, and other support per audited financial statements .....	<b>1</b>	
<b>2</b>	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
<b>a</b>	Net unrealized gains (losses) on investments .....	<b>2 a</b>	
<b>b</b>	Donated services and use of facilities .....	<b>2 b</b>	
<b>c</b>	Recoveries of prior year grants .....	<b>2 c</b>	
<b>d</b>	Other (Describe in Part XIII.) .....	<b>2 d</b>	
<b>e</b>	Add lines <b>2 a</b> through <b>2 d</b> .....	<b>2 e</b>	
<b>3</b>	Subtract line <b>2 e</b> from line <b>1</b> .....	<b>3</b>	
<b>4</b>	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b. ....	<b>4 a</b>	
<b>b</b>	Other (Describe in Part XIII.) .....	<b>4 b</b>	
<b>c</b>	Add lines <b>4 a</b> and <b>4 b</b> .....	<b>4 c</b>	
<b>5</b>	Total revenue. Add lines <b>3</b> and <b>4 c</b> . (This must equal Form 990, Part I, line 12.) .....	<b>5</b>	

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.** N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

<b>1</b>	Total expenses and losses per audited financial statements .....	<b>1</b>	
<b>2</b>	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
<b>a</b>	Donated services and use of facilities .....	<b>2 a</b>	
<b>b</b>	Prior year adjustments .....	<b>2 b</b>	
<b>c</b>	Other losses .....	<b>2 c</b>	
<b>d</b>	Other (Describe in Part XIII.) .....	<b>2 d</b>	
<b>e</b>	Add lines <b>2 a</b> through <b>2 d</b> .....	<b>2 e</b>	
<b>3</b>	Subtract line <b>2 e</b> from line <b>1</b> .....	<b>3</b>	
<b>4</b>	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
<b>a</b>	Investment expenses not included on Form 990, Part VIII, line 7b. ....	<b>4 a</b>	
<b>b</b>	Other (Describe in Part XIII.) .....	<b>4 b</b>	
<b>c</b>	Add lines <b>4 a</b> and <b>4 b</b> .....	<b>4 c</b>	
<b>5</b>	Total expenses. Add lines <b>3</b> and <b>4 c</b> . (This must equal Form 990, Part I, line 18.) .....	<b>5</b>	

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

► Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2017**

**Open to Public  
Inspection**

Name of the organization

Emeryville Transportation  
Management Association

Employer identification number

94-3244359

**Form 990, Part VI, Line 1a - Explanation of Material Differences of Voting Rights**

No Material differences. See explanation in 7a below

**Form 990, Part VI, Line 3 - Description of Delegated Duties to Management Company**

The non-profit has no employees.

Control over the non-profit is contracted to a management service company Gray-Bowen-Scott, Inc. The firm provides operational, administrative and strategic management for the TMA's programs and services. Their Associate Professional employee reports directly to the Board of Directors.

Direct services (i.e., labor, maintenance, etc. for bus operations) are provided by separate contractors.

**Form 990, Part VI, Line 7a - How Members or Shareholders Elect Governing Body**

The Corporation shall have four classes of members ("Members") referred to as Corporate Members, Business Members, Residential Members, and Public Members.

(1) "Corporate Members" shall mean those seven persons or entities who own commercial property in Emeryville and who pay the largest amount of fees and dues. Corporate Members shall each designate one Director to the Board of Directors;

(2) "Business Members" shall mean those persons or entities who own commercial property or operate a business in the Emeryville area and who pay fees or dues, but do not qualify as Corporate or Residential Members. Business Members shall elect one Director to the Board of Directors; and

(3) "Residential Members" shall mean a class of members who consist of homeowners

Name of the organization **Emeryville Transportation  
Management Association**

Employer identification number  
**94-3244359**

**Form 990, Part VI, Line 7a - How Members or Shareholders Elect Governing Body (continued)**

associations located in Emeryville or operators of multi-unit residential properties located in Emeryville that pay fees or dues. Residential Members shall elect one Director to the Board of Directors; and

(4) "Public Members" shall mean a class of members consisting of the Emeryville Chamber of Commerce and any other public or government agency determined to be a Public Member by the Board of Directors. Such Public Members shall not pay Membership Dues, and shall each designate one Director to the Corporation's Board of Directors.

**General Qualifications of Members.**

Each Member shall (a) have its residence or place of business within the area served by the Corporation; (b) be dedicated to the purposes of the Corporation; (c) if not an existing Member, have applied for membership; and (d) timely pay all dues and fees imposed by the Board from time to time. A Member who or that ceases to satisfy the qualifications of Membership shall be terminated as a Member as set forth in the Articles.

**Rights of Membership**

Each Member shall have one vote on each matter submitted to the Membership for a vote. If a Member is an entity, it shall exercise its Membership rights through a duly authorized representative of the Member, who shall be designated in writing by the Member. The authorized representative may exercise the Member's vote on any matter to come before the Membership of the Corporation. A Member may change its authorized representative by written notice to the Corporation. A Member may designate in writing a substitute representative to exercise its voting rights.

Name of the organization **Emeryville Transportation  
Management Association**

Employer identification number  
**94-3244359**

**Form 990, Part VI, Line 9 - Officer, Director, Trustee, Key Employee Mailing Address**

President/Chairman Tim Bacon-170 Grant Ave 6th Floor San Francisco CA 94108

Secretary, Betsy Cooley -3 Admiral Drive #458, Emeryville, CA 94608

Grey-Bowen-Scott - 1211 Newell Ave Suite 200, Walnut Creek CA 94596

**Form 990, Part VI, Line 11b - Form 990 Review Process**

Meeting with CPA and Board committee.

**Form 990, Part VI, Line 12c - Explanation of Monitoring and Enforcement of Conflicts**

Conflict of interest policy is reviewed by each board member and acknowledged that there is no conflicts of interest annuity.

**Form 990, Part VI, Line 19 - Other Organization Documents Publicly Available**

Available upon request.

**Balance Sheet****Secured mortgages and other notes payable [O]**

Current portion of long term debt.....	\$	307,528.
Notes payable.....		555,076.
Total	\$	<u>862,604.</u>

Voucher at bottom of page.

**DO NOT MAIL A PAPER COPY OF THE CORPORATE OR EXEMPT ORGANIZATION  
TAX RETURN WITH THE PAYMENT VOUCHER.**

**If the amount of payment is zero, do not mail this voucher.**

**WHERE TO FILE:**

Using black or blue ink, make check or money order payable to the 'Franchise Tax Board.' Write the corporation number or FEIN and '2017 FTB 3586' on the check or money order. Detach voucher below. Enclose, but **do not** staple, payment with voucher and mail to:

**FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0531**

Make all checks or money orders payable in U.S. dollars and drawn against a U.S. financial institution.

**WHEN TO FILE:** Corporations — File and Pay by the 15th day of the 4th month following the close of the taxable year.  
S corporations — File and Pay by the 15th day of the 3rd month following the close of the taxable year.  
Exempt organizations — File and Pay by the 15th day of the 5th month following the close of the taxable year.

When the due date falls on a weekend or holiday, the deadline to file and pay without penalty is extended to the next business day.

Due to the federal Emancipation Day holiday on April 16, 2018, tax returns filed and payments mailed or submitted on April 17, 2018, will be considered timely.

**ONLINE SERVICES:** Corporations can make payments online with Web Pay for Businesses. Corporations can make an immediate payment or schedule payments up to a year in advance. Go to [ftb.ca.gov/pay](http://ftb.ca.gov/pay) for more information.

----- DETACH HERE ----- IF NO PAYMENT IS DUE, DO NOT MAIL THIS VOUCHER -----  
**CAUTION:** You may be required to pay electronically, see instructions.

----- DETACH HERE -----

TAXABLE YEAR

**2017**

**Payment Voucher for Corporations and  
Exempt Organizations e-filed Returns**

CALIFORNIA FORM

**3586 (e-file)**

1970886 EMER 94-3244359 000000000000 17 FORM 3  
TYB 01-01-17 TYE 12-31-17  
EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION  
VERONICA HATTRUP  
1211 NEWELL AVE SUITE 200  
EMERYVILLE CA 94608

510 451-3862

AMOUNT OF PAYMENT 10.

2017

California Exempt Organization  
Annual Information Return

199

Calendar Year 2017 or fiscal year beginning (mm/dd/yyyy), and ending (mm/dd/yyyy)

Corporation/Organization name <b>EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION</b>		California corporation number <b>1970886</b>
Additional information. See instructions.		FEIN <b>94-3244359</b>
Street address (suite or room) <b>1211 NEWELL AVE SUITE 200</b>		PMB no.
City <b>EMERYVILLE</b>	State <b>CA</b>	Zip code <b>94608</b>
Foreign country name	Foreign province/state/county	Foreign postal code

<b>A</b> First Return ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>B</b> Amended Return ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>C</b> IRC Section 4947(a)(1) trust ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>D</b> Final Information Return? <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized Enter date (mm/dd/yyyy) ..... <b>E</b> Check accounting method: 1 <input type="checkbox"/> Cash 2 <input checked="" type="checkbox"/> Accrual 3 <input type="checkbox"/> Other <b>F</b> Federal return filed? 1 <input type="checkbox"/> 990T 2 <input type="checkbox"/> 990-PF 3 <input type="checkbox"/> Sch H (990) 4 <input type="checkbox"/> Other 990 series <b>G</b> Is this a group filing? See instructions ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H</b> Is this organization in a group exemption? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes,' what is the parent's name? _____ <b>I</b> Did the organization have any changes to its guidelines not reported to the FTB? See instructions ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>J</b> If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions ..... <input type="checkbox"/> Yes <input type="checkbox"/> No <b>K</b> Is the organization exempt under R&TC Section 23701g? ... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes,' enter the gross receipts from nonmember sources ..... \$ _____ <b>L</b> If organization is exempt under R&TC Section 23701d and meets the filing fee exception, check box. No filing fee is required ..... <input type="checkbox"/> <b>M</b> Is the organization a Limited Liability Company? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>N</b> Did the organization file Form 100 or Form 109 to report taxable income? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>O</b> Is the organization under audit by the IRS or has the IRS audited in a prior year? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>P</b> Is federal Form 1023/1024 pending? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No Date filed with IRS _____
---	--

CACA1112L 01/02/18

**Part I Complete Part I unless not required to file this form. See General Information B and C.**

<b>Receipts and Revenues</b>	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8. ....	1	3,899,217.
	2	Gross dues and assessments from members and affiliates. ....	2	
	3	Gross contributions, gifts, grants, and similar amounts received. ....	3	522,632.
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Information B ..	4	4,421,849.
	5	Cost of goods sold. ....	5	
	6	Cost or other basis, and sales expenses of assets sold. ....	6	
	7	Total costs. Add line 5 and line 6. ....	7	
	8	Total gross income. Subtract line 7 from line 4. ....	8	4,421,849.
<b>Expenses</b>	9	Total expenses and disbursements. From Side 2, Part II, line 18. ....	9	4,159,527.
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8. ....	10	262,322.
<b>Filing Fee</b>	11	Total payments. ....	11	
	12	Use tax. See General Information K. ....	12	
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11. ....	13	
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12. ....	14	
	15	Filing fee \$10 or \$25. See General Information F. ....	15	10.
	16	Penalties and Interest. See General Information J. ....	16	
	17	Balance due. Add line 12, line 15, and line 16. Then subtract line 11 from the result. ....	17	10.
<b>Sign Here</b>	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
<b>Paid Preparer's Use Only</b>	Signature of officer	Title <b>CHAIRMAN</b>	Date	Telephone <b>510 451-3862</b>
	Preparer's signature <b>JOHN TOUNGER CPA</b>	Date <b>5/07/18</b>	Check if self-employed <input checked="" type="checkbox"/>	PTIN <b>P01265219</b>
	Firm's name (or yours, if self-employed) and address <b>JOHN S. TOUNGER CPA 585 MANDANA BLVD STE 10 OAKLAND, CA 94610-2270</b>			FEIN <b>68-0166029</b>
				Telephone <b>(510) 893-0950</b>
May the FTB discuss this return with the preparer shown above? See instructions. .... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				



**Part II Organizations with gross receipts of more than \$50,000 and private foundations**  
**regardless of amount of gross receipts – complete Part II or furnish substitute information.**

<b>Receipts from Other Sources</b>	<b>1</b>	Gross sales or receipts from all business activities. See instructions. ....	•	<b>1</b>	
	<b>2</b>	Interest .....	•	<b>2</b>	
	<b>3</b>	Dividends .....	•	<b>3</b>	
	<b>4</b>	Gross rents .....	•	<b>4</b>	
	<b>5</b>	Gross royalties .....	•	<b>5</b>	
	<b>6</b>	Gross amount received from sale of assets (See Instructions) .....	•	<b>6</b>	
	<b>7</b>	Other income. Attach schedule. .... <b>SEE STATEMENT 1</b> .....	•	<b>7</b>	3,899,217.
	<b>8</b>	<b>Total</b> gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1. ....		<b>8</b>	3,899,217.
<b>Expenses and Disbursements</b>	<b>9</b>	Contributions, gifts, grants, and similar amounts paid. Attach schedule. ....	•	<b>9</b>	
	<b>10</b>	Disbursements to or for members. ....	•	<b>10</b>	
	<b>11</b>	Compensation of officers, directors, and trustees. Attach schedule. .... <b>SEE STMT 2</b> .....	•	<b>11</b>	0.
	<b>12</b>	Other salaries and wages .....	•	<b>12</b>	
	<b>13</b>	Interest .....	•	<b>13</b>	49,232.
	<b>14</b>	Taxes .....	•	<b>14</b>	
	<b>15</b>	Rents .....	•	<b>15</b>	183,515.
	<b>16</b>	Depreciation and depletion (See instructions) .....	•	<b>16</b>	554,769.
	<b>17</b>	Other Expenses and Disbursements. Attach schedule. .... <b>SEE STATEMENT 3</b> .....	•	<b>17</b>	3,372,011.
	<b>18</b>	<b>Total</b> expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9. ....		<b>18</b>	4,159,527.

<b>Schedule L Balance Sheet</b>		<b>Beginning of taxable year</b>		<b>End of taxable year</b>	
		<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>Assets</b>					
<b>1</b>	Cash .....		1,479,383.	•	1,995,247.
<b>2</b>	Net accounts receivable .....		123,193.	•	85,507.
<b>3</b>	Net notes receivable .....			•	
<b>4</b>	Inventories .....			•	
<b>5</b>	Federal and state government obligations .....			•	
<b>6</b>	Investments in other bonds .....			•	
<b>7</b>	Investments in stock .....			•	
<b>8</b>	Mortgage loans .....			•	
<b>9</b>	Other investments. Attach schedule. ....			•	
<b>10 a</b>	Depreciable assets. ....	3,649,462.		4,005,499.	
<b>b</b>	Less accumulated depreciation. ....	2,026,963.	1,622,499.	2,487,930.	1,517,569.
<b>11</b>	Land .....			•	
<b>12</b>	Other assets. Attach schedule. .... <b>STM 4</b> .....		53,974.	•	4,759.
<b>13</b>	<b>Total assets</b> .....		3,279,049.		3,603,082.
<b>Liabilities and net worth</b>					
<b>14</b>	Accounts payable .....		322,368.	•	258,160.
<b>15</b>	Contributions, gifts, or grants payable .....			•	
<b>16</b>	Bonds and notes payable .....			•	
<b>17</b>	Mortgages payable .....		736,685.	•	862,604.
<b>18</b>	Other liabilities. Attach schedule. ....				
<b>19</b>	Capital stock or principal fund .....		2,219,996.	•	2,482,318.
<b>20</b>	Paid-in or capital surplus. Attach reconciliation. ....			•	
<b>21</b>	Retained earnings or income fund. ....			•	
<b>22</b>	<b>Total liabilities and net worth</b> .....		3,279,049.		3,603,082.

**Schedule M-1 Reconciliation of income per books with income per return**

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

<b>1</b>	Net income per books .....	•	262,322.	<b>7</b>	Income recorded on books this year not included in this return. Attach schedule .....	•	
<b>2</b>	Federal income tax .....	•		<b>8</b>	Deductions in this return not charged against book income this year. Attach schedule. ....	•	
<b>3</b>	Excess of capital losses over capital gains .....	•		<b>9</b>	<b>Total.</b> Add line 7 and line 8 .....		
<b>4</b>	Income not recorded on books this year. Attach schedule. ....	•		<b>10</b>	<b>Net income per return.</b> Subtract line 9 from line 6. ....		262,322.
<b>5</b>	Expenses recorded on books this year not deducted in this return. Attach schedule .....	•					
<b>6</b>	<b>Total.</b> Add line 1 through line 5. ....		262,322.				

**IF PAID ELECTRONICALLY: DO NOT FILE THIS FORM**

**WHERE TO FILE:** Using black or blue ink, make check or money order payable to the 'Franchise Tax Board.' Write the California corporation number, FEIN, or CA SOS file number and '2017 FTB 3539' on the check or money order. Detach form below. Enclose, but **do not** staple, payment with the form and mail to:

**FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0531**

Make all checks or money orders payable in U.S. dollars and drawn against a U.S. financial institution.

**WHEN TO FILE:** **Calendar year C corporations – File and Pay by April 17, 2018**  
**Calendar year S corporations – File and Pay by March 15, 2018**  
**Calendar year exempt organizations – File and Pay by May 15, 2018**  
**Employees' trust and IRA – File and Pay by April 17, 2018**  
**Fiscal year filers – See instructions**

When the due date falls on a weekend or holiday, the deadline to file and pay without penalty is extended to the next business day.

Due to the federal Emancipation Day holiday on April 16, 2018, tax returns filed and payments mailed or submitted on April 17, 2018, will be considered timely.

**ONLINE SERVICES:** Make payments online using Web Pay for Businesses. Corporations or exempt organizations can make an immediate payment or schedule payments up to a year in advance. Go to [ftb.ca.gov/pay](http://ftb.ca.gov/pay) for more information.

----- DETACH HERE ----- IF NO PAYMENT IS DUE, DO NOT MAIL THIS FORM ----- DETACH HERE -----  
**CAUTION:** You may be required to pay electronically, see instructions.

TAXABLE YEAR

**2017**

**Payment for Automatic Extension  
for Corporations and Exempt Organizations**

CALIFORNIA FORM

**3539 (CORP)**

1970886 EMER 94-3244359 000000000000 17 FORM 3  
 TYB 01-01-2017 TYE 12-31-2017  
 EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION  
 VERONICA HATTRUP  
 1211 NEWELL AVE SUITE 200  
 EMERYVILLE CA 94608

510 451-3862

AMOUNT OF PAYMENT

10.

**2017 Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name <b>EMERYVILLE TRANSPORTATION MANAGEMENT ASSOCIATION</b>	California corporation number <b>1970886</b>
---	---

**Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b> Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b> Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b> Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b> Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b> Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b> (a) Description of property (b) Cost (business use only) (c) Elected cost		
<b>7</b> Listed property (elected IRC Section 179 cost)..... <b>7</b>		
<b>8</b> Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b> Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b> Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b> Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b> IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b> Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12..... <b>13</b>		

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b> (a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
NEXBUS EQ	7/01/2001	6,763.	6,763.	S/L	5		
OFFICE EQ	7/01/2001	680.	680.	S/L	5		
STORAGE CONTAIN	9/04/2002	2,723.	2,723.	S/L	10		
FENCE	9/17/2002	22,389.	20,151.	S/L	10		
BATTERY CHARGER	4/24/2002	294.	294.	S/L	5		
<b>15</b> Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....	<b>15</b>					<b>554,768.</b>	

**Part III Summary**

<b>16</b> Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b> Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b> Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b> (a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b> Total. Add the amounts in column (g).....	<b>20</b>					
<b>21</b> Total amortization claimed for federal purposes from federal Form 4562, line 44.....	<b>21</b>					
<b>22</b> Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....	<b>22</b>					

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	TOOL SET	4/24/2002	247.	247.	S/L	5		
	GENERATOR	9/04/2002	1,000.	1,000.	S/L	5		
	PRESSURE WASHER	10/03/2002	424.	424.	S/L	5		
	ELECTRONIC BUS	4/22/2002	13,782.	13,782.	S/L	5		
	FURNITURE	9/04/2002	2,726.	2,726.	S/L	5		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	<b>FURNITURE</b>	<b>9/25/2002</b>	<b>697.</b>	<b>697.</b>	<b>S/L</b>	<b>5</b>		
	<b>2 USED WORKSTAT</b>	<b>11/13/2002</b>	<b>3,311.</b>	<b>3,311.</b>	<b>S/L</b>	<b>5</b>		
	<b>LAPTOP FOR MAIN</b>	<b>4/05/2002</b>	<b>432.</b>	<b>432.</b>	<b>S/L</b>	<b>5</b>		
	<b>LEASEHOLD IMPRO</b>	<b>9/30/2002</b>	<b>20,241.</b>	<b>7,211.</b>	<b>S/L</b>	<b>40</b>	<b>506.</b>	
	<b>OTHER BUS EQUIP</b>	<b>3/14/2003</b>	<b>2,667.</b>	<b>2,667.</b>	<b>S/L</b>	<b>5</b>		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....					<b>15</b>		

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	SECURITY EQUIPM	2/06/2003	14,868.	13,907.	S/L	5		
	FENCE	1/03/2003	15,578.	14,022.	S/L	10		
	THOMAS BUS #103	1/10/2003	132,506.	132,506.	S/L	5		
	NEXBUS EQUIPMEN	2/10/2003	6,495.	6,495.	S/L	5		
	LEASEHOLD IMPRO	6/11/2003	5,668.	1,929.	S/L	40	142.	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	PASSENGER COUNT	VARIOUS	10,400.	9,360.	S/L	5		
	SECURITY EQ ADD	VARIOUS	16,171.	14,553.	S/L	5		
	NEXBUS EQ ADDIT	VARIOUS	7,460.	6,714.	S/L	5		
	EMITTER EQ	11/29/2005	10,913.	10,913.	S/L	5		
	PASSENGER COUNT	9/15/2005	3,370.	3,370.	S/L	5		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	NEXTBUS UPGRADE	7/07/2005	11,576.	11,575.	S/L	5		
	ELECTRONIC SIGN	VARIOUS	1,097.	1,095.	S/L	5		
	EMITTER EQUIPME	10/04/2006	17,340.	17,340.	S/L	5		
	PASSENGER COUNT	4/28/2006	8,995.	8,995.	S/L	5		
	NEXBUS TRACKER	8/23/2006	2,366.	2,366.	S/L	5		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>



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**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
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<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	SECURITY EQ	8/24/2006	2,785.	2,785.	S/L	5		
	SECURITY CAMERA	8/09/2007	2,920.	2,920.	S/L	5		
	TRACKERS #111	9/13/2007	2,366.	2,366.	S/L	3		
	TRACKERS #112	12/12/2007	2,366.	2,366.	S/L	3		
	BIKE RACKS	5/28/2008	12,239.	12,239.	S/L	5		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

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<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

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**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	<b>EMISSION RETROF</b>	<b>3/10/2008</b>	<b>43,752.</b>	<b>43,752.</b>	<b>S/L</b>	<b>5</b>		
	<b>NEW CHAIRS</b>	<b>6/06/2008</b>	<b>1,462.</b>	<b>1,462.</b>	<b>S/L</b>	<b>5</b>		
	<b>FENCE ADDITION</b>	<b>10/27/2008</b>	<b>5,568.</b>	<b>4,549.</b>	<b>S/L</b>	<b>10</b>	<b>557.</b>	
	<b>SHED POWER</b>	<b>5/31/2008</b>	<b>23,254.</b>	<b>4,987.</b>	<b>S/L</b>	<b>40</b>	<b>581.</b>	
	<b>NESBITT</b>	<b>4/09/2011</b>	<b>1,550.</b>	<b>1,550.</b>	<b>S/L</b>	<b>3</b>		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017 Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	SECURITY CAMERA	3/26/2009	5,010.	5,010.	S/L	5		
	2007 DODGE SPRI	8/01/2009	37,964.	37,964.	S/L	5		
	SAD MEDIUM BUS	12/16/2010	42,300.	42,300.	S/L	2		
	SAD MEDIUM BUS	12/16/2010	42,300.	42,300.	S/L	2		
	2007 ELDORADO N	3/20/2011	192,798.	192,798.	S/L	5		
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	2009 ELDORADO N	6/10/2011	293,482.	293,482.	S/L	5		
	2013 STARCRAFT	11/06/2012	143,226.	87,491.	S/L	7	20,461.	
	2013 STARCRAFT	11/06/2012	143,226.	87,491.	S/L	7	20,461.	
	2008 INTL HC #1	2/15/2012	31,523.	31,523.	S/L	3		
	FENCE	1/23/2009	10,932.	8,653.	S/L	10	1,093.	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	<b>FENCE-LANDSCAPI</b>	<b>1/05/2009</b>	<b>6,655.</b>	<b>5,328.</b>	<b>S/L</b>	<b>10</b>	<b>666.</b>	
	<b>2014 STARCRAFT</b>	<b>10/14/2013</b>	<b>149,504.</b>	<b>97,178.</b>	<b>S/L</b>	<b>5</b>	<b>29,901.</b>	
	<b>2014 STARCRAFT</b>	<b>10/14/2013</b>	<b>149,504.</b>	<b>97,178.</b>	<b>S/L</b>	<b>5</b>	<b>29,901.</b>	
	<b>2014 STARCRAFT</b>	<b>10/14/2013</b>	<b>149,504.</b>	<b>97,178.</b>	<b>S/L</b>	<b>5</b>	<b>29,901.</b>	
	<b>2014 STARCRAFT</b>	<b>10/14/2013</b>	<b>149,504.</b>	<b>97,178.</b>	<b>S/L</b>	<b>5</b>	<b>29,901.</b>	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017 Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	HYBRID RESIDUAL	12/10/2013	18,322.	18,322.	S/L	3		
	LEASEHOLD IMPRO	9/01/2013	14,996.	5,000.	S/L	10	1,500.	
	STARCRAFT ALLST	9/11/2014	157,737.	73,610.	S/L	5	31,547.	
	STARCRAFT ALLST	9/11/2014	157,737.	73,610.	S/L	5	31,547.	
	2015 STARCRAFT#	6/01/2015	141,026.	44,658.	S/L	5	28,205.	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....					<b>15</b>		

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

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<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

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<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
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<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	2015 STARCRAFT#	6/01/2015	141,026.	44,658.	S/L	5	28,205.	
	2015 STARCRAFT#	6/01/2015	141,026.	44,658.	S/L	5	28,205.	
	2016 STARCRAFT	8/02/2016	140,678.	11,723.	S/L	5	28,136.	
	2016 STARCRAFT	8/02/2016	140,678.	11,723.	S/L	5	28,136.	
	2016 STARCRAFT	8/02/2016	140,678.	11,723.	S/L	5	28,136.	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	2016 STARCRAFT	3/28/2016	148,895.	22,334.	S/L	5	29,779.	
	2016 STARCRAFT	3/28/2016	148,895.	22,334.	S/L	5	29,779.	
	2016 STARCRAFT	3/28/2016	148,895.	22,334.	S/L	5	29,779.	
	2017 STARCRAFT	4/01/2017	150,542.		S/L	5	22,581.	
	2017 STARCRAFT	4/01/2017	150,542.		S/L	5	22,581.	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>



**2017****Corporation Depreciation and Amortization****3885**Attach to Form 100 or Form 100W. **FORM 199**

Corporation name

**EMERYVILLE TRANSPORTATION  
MANAGEMENT ASSOCIATION**

California corporation number

**1970886****Part I Election To Expense Certain Property Under IRC Section 179**

<b>1</b>	Maximum deduction under IRC Section 179 for California.....	<b>1</b>	<b>\$25,000</b>
<b>2</b>	Total cost of IRC Section 179 property placed in service.....	<b>2</b>	
<b>3</b>	Threshold cost of IRC Section 179 property before reduction in limitation.....	<b>3</b>	<b>\$200,000</b>
<b>4</b>	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	<b>4</b>	
<b>5</b>	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	<b>5</b>	
<b>6</b>	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
<b>7</b>	Listed property (elected IRC Section 179 cost).....	<b>7</b>	
<b>8</b>	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	<b>8</b>	
<b>9</b>	Tentative deduction. Enter the <b>smaller</b> of line 5 or line 8.....	<b>9</b>	
<b>10</b>	Carryover of disallowed deduction from prior taxable years.....	<b>10</b>	
<b>11</b>	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	<b>11</b>	
<b>12</b>	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	<b>12</b>	
<b>13</b>	Carryover of disallowed deduction to 2018. Add line 9 and line 10, less line 12.....	<b>13</b>	

**Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356**

<b>14</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	2017 STARCRAFT	4/01/2017	150,542.		S/L	5	22,581.	
<b>15</b>	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						<b>15</b>	

**Part III Summary**

<b>16</b>	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) <b>or</b> Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) <b>or</b> Depreciation (if no election is made), enter the amount from line 15, column (g).....	<b>16</b>	
<b>17</b>	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	<b>17</b>	
<b>18</b>	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	<b>18</b>	

**Part IV Amortization**

<b>19</b>	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
<b>20</b>	Total. Add the amounts in column (g).....						<b>20</b>
<b>21</b>	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						<b>21</b>
<b>22</b>	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						<b>22</b>

**Statement 1**  
**Form 199, Part II, Line 7**  
**Other Income**

Other Investment Income.....	\$	1,069.
Program Service Revenue.....		3,898,148.
Total	\$	<u>3,899,217.</u>

**Statement 2**  
**Form 199, Part II, Line 11**  
**Compensation of Officers, Directors, Trustees and Key Employees****Current Officers:**

Name and Address	Title and Average Hours Per Week Devoted	Total Compen- sation	Contri- bution to EBP & DC	Expense Account/ Other
Geoffrey Sears 1120 Nye St Ste 400 San Rafael, CA 94903	Vice Chairman 2.00	\$ 0.	\$ 0.	\$ 0.
Tim Bacon 170 Grant Ave 6th Floor San Francisco, CA 94108	Chairman 1.00	0.	0.	0.
Bobby Lee 1558 Brunswig Lane Emeryville, CA 94608	Director 1.00	0.	0.	0.
Andrew Allen 83 Beach Road Belvedere, CA 94920	Treasurer 1.00	0.	0.	0.
Ron Silberman 5835 Doyle Street #101 Emeryville, CA 94608	Director 1.00	0.	0.	0.
Genevieve Hancock 2100 Powell St Ste 125 Emeryville, CA 94608	Director 1.00	0.	0.	0.
Peter Schreiber- Pixar 1200 Park Ave Emeryville, CA 94608	Director 1.00	0.	0.	0.
Betsy Cooley 3 Admiral Drive #458 Emeryville, CA 94608	Secretary 1.00	0.	0.	0.
Nathaniel Centeno 5616 Bay Street Emeryville, CA 94608	Director 1.00	0.	0.	0.

**Statement 2 (continued)**  
**Form 199, Part II, Line 11**  
**Compensation of Officers, Directors, Trustees and Key Employees**

**Current Officers:**

Name and Address	Title and Average Hours Per Week Devoted	Total Compen- sation	Contri- bution to EBP & DC	Expense Account/ Other
Colin Osborne 5300 Chron Way Emeryville, CA 94608	Director 1.00	\$ 0.	\$ 0.	\$ 0.
	Total	\$ 0.	\$ 0.	\$ 0.

**Statement 3**  
**Form 199, Part II, Line 17**  
**Other Expenses**

Accounting Fees.....	\$ 30,000.
Bus shuttle operating costs.....	2,906,439.
Information Technology.....	2,025.
Insurance.....	6,224.
Legal Fees.....	3,600.
Management fees.....	411,154.
Office Expenses.....	969.
Printing and Publications.....	11,600.
Total	\$ 3,372,011.

**Statement 4**  
**Form 199, Schedule L, Line 12**  
**Other Assets**

Prepaid Expenses and Deferred Charges.....	4,759.
Total	\$ 4,759.

**ETMA 2018 - 1st Quarter Financial Reports**  
**(Cash Basis)**

5/11/2018

**EMERY GO-ROUND**

*(Cash Basis)*

1st Quarter Financials					
	2018 Budget	Actual Revenue Rec'd to Date	Variance	% of revenue received	Notes
<b>Revenue</b>					
<b><u>PBID Revenue</u></b>					
<b>Net PBID Revenue</b>	3,476,248	1,738,124	869,062	50%	
<b><u>Non-PBID Revenue</u></b>					
City - General Benefit Contribution	547,397	273,699	136,849	50%	Reimbursements from BGTMA have been delayed.
ETMA Billed Revenue	98,369	-	(24,592)	0%	
BGTMA (Net balance of WBS revenue)	45,000	(14,214)	(25,464)	-32%	
Other Revenue	3,000	283	(467)	9%	
<b>Subtotal Non-PBID Revenues</b>	<b>693,765</b>	<b>259,767</b>	<b>86,326</b>	<b>37%</b>	
<b>Total Revenue</b>	<b>4,170,013</b>	<b>1,997,891</b>	<b>955,388</b>	<b>48%</b>	
<b>Expenditures</b>					
<b><u>Direct Costs</u></b>					
Bus Leases/Purchases	500,000	87,057	(37,943)	17%	
Maintenance	340,000	66,433	(18,567)	20%	
Operations Contract	2,100,000	476,359	(48,641)	23%	
Fuel	275,000	59,094	(9,656)	21%	
Communications	180,000	1,287	(43,713)	1%	
Miscellaneous Operating Costs	15,000	1,540	(2,210)	10%	
<b>Subtotal Direct Costs</b>	<b>3,410,000</b>	<b>691,770</b>	<b>(160,730)</b>	<b>20%</b>	
<b><u>Indirect Costs</u></b>					
Professional Services	490,000	94,148	(28,352)	19%	Does not include up to date billing from legal counsel.
Occupancy (site lease, utilities, etc.)	175,000	37,524	(6,226)	21%	
Bus Yard (Site Development & Relocation)	325,000	16,641	(64,609)	5%	
Membership/Public Outreach Expenses	15,000	218	(3,532)	1%	
Pilot Projects and Research	25,000	-	(6,250)	0%	
TMA Insurance	10,000	-	(2,500)	0%	
Meeting expenses, supplies, licenses, fees, etc.	4,000	684	(316)	17%	
<b>Subtotal Indirect Costs</b>	<b>1,044,000</b>	<b>149,215</b>	<b>(111,785)</b>	<b>14%</b>	
<b><u>Replenishment of Cash Reserve</u></b>					
Estimated Revenue Shortfall	-	-	-		
Cash Reserve Replenishment	-	-	-	N/A	
<b>Subtotal Cash Reserve Replenishment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	
<b>Total TMA Expenditures</b>	<b>4,454,000</b>	<b>840,985</b>	<b>(272,515)</b>	<b>19%</b>	

2017 Revenue vs. Expenditures Balance: (283,987) 1,156,906

**ETMA 2018 - 1st Quarter Financial Reports  
(Cash Basis)**

5/11/2018

<b>WEST BERKELY SHUTTLE</b>		1st Quarter Financials			
<u>Revenue</u>	2018 Budget	Actual Revenue Rec'd to Date	Variance	% of Revenue Received	Notes
	BGTMA & Bayer	405,000	70,130	(31,120)	17%
<b>Total Revenue - West Berkeley</b>	<b>405,000</b>	<b>70,130</b>	<b>(31,120)</b>	<b>17%</b>	Revenue from 1st quarter received in April. 2nd quarter revenue is pending.
<u>Expenditures</u>	2018 Budget	Actual Costs to Date	Variance	% Expended	Notes
	<b>Total Expenditures - West Berkeley</b>	<b>360,000</b>	<b>84,344</b>	<b>(5,656)</b>	<b>23%</b>

Balance 45,000 (14,214)

Balance of revenue shown as ETMA revenue above.

<b>City of Emeryville - 8 to Go Paratransit</b>		1st Quarter Financials			
<u>Revenue</u>	2018 Budget	Actual Revenue Rec'd to Date	Variance	% of Revenue Received	Notes
	City of Emeryville - 8 to Go Paratransit	97,500	11,482	(12,893)	12%
<b>Total Revenue - City</b>	<b>97,500</b>	<b>11,482</b>	<b>(12,893)</b>	<b>12%</b>	Does not include February reimbursement, received in Q2.
<u>Expenditures</u>	2018 Budget	Actual Costs to Date	Variance	% Expended	Notes
	<b>Total Expenditures - City</b>	<b>97,500</b>	<b>23,053</b>	<b>(1,321.66)</b>	<b>24%</b>

Balance (11,571)

EMERY GO-ROUND ANNUAL RIDERSHIP SUMMARY

2018	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	TOTAL (YTD)
Hollis	11,081	9,894	11,078										32,053
Shellmound/Powell	19,111	17,890	20,519										57,520
Subtotal Weekday Standard Ridership	30,192	27,784	31,597	-	-	-	-	-	-	-	-	-	89,573
North Hollis	15,531	14,850	15,839										46,220
South Hollis	15,333	14,289	15,909										45,531
North Shellmound	9,657	8,051	9,170										26,878
South Shellmound/Powell	18,217	16,697	17,128										52,042
Watergate Express	16,464	16,402	19,183										52,049
Subtotal Weekday Commute Ridership	75,202	70,289	77,229	-	-	-	-	-	-	-	-	-	222,720
Weekend Shellmound/Powell	9,085	8,375	9,705										27,165
Total	114,479	106,448	118,531	-	-	-	-	-	-	-	-	-	339,458

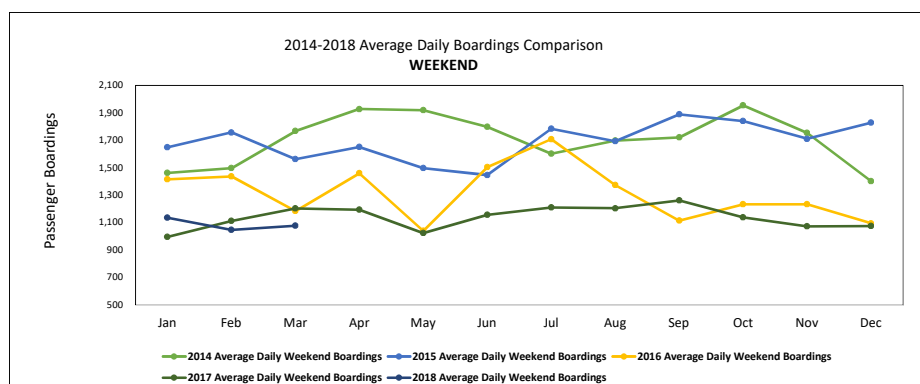
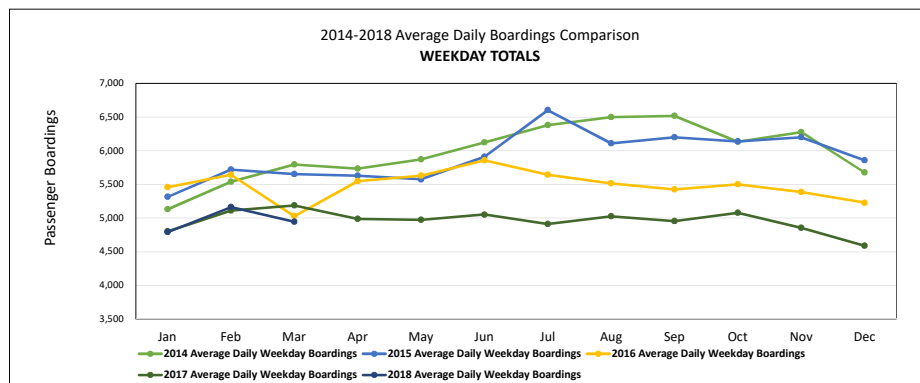
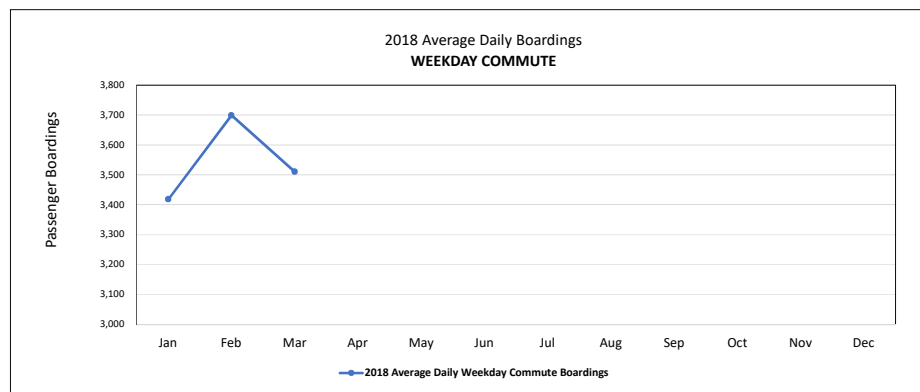
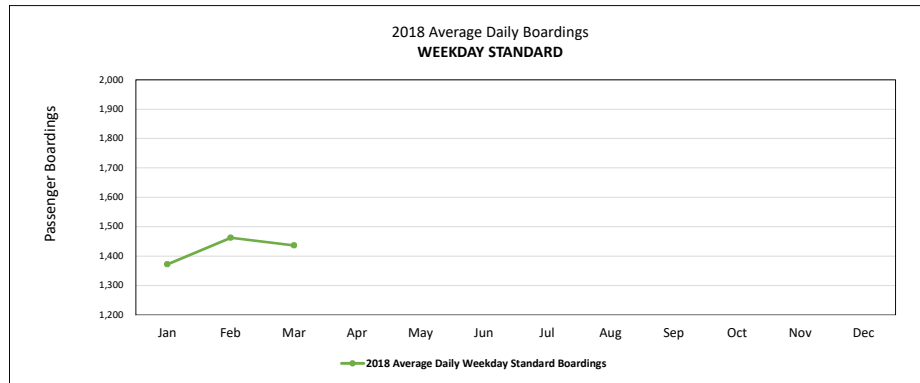
2017	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL (YTD)
Hollis	12,011	10,505	13,831	11,802	12,282	12,195	11,086	12,077	10,141	12,603	11,712	10,251	140,496
Shellmound/Powell	19,987	19,140	23,717	20,181	21,323	22,661	20,134	23,582	18,438	20,265	20,682	19,951	250,061
Subtotal Weekday Standard Ridership	31,998	29,645	37,548	31,983	33,605	34,856	31,220	35,659	28,579	32,868	32,394	30,202	390,557
North Hollis	13,675	13,346	16,301	14,178	16,050	16,285	13,715	15,964	13,551	15,055	14,249	12,490	174,859
South Hollis	17,361	15,898	18,076	15,112	15,479	16,376	14,746	17,472	16,169	17,203	13,884	10,582	188,358
North Shellmound	11,759	10,934	12,807	10,729	11,305	11,474	9,606	11,456	9,689	9,953	8,604	8,038	126,354
South Shellmound/Powell	18,134	16,088	20,713	16,392	20,558	19,574	17,355	21,812	18,736	20,543	17,014	17,217	224,136
Watergate Express	12,738	11,195	13,820	11,321	12,386	12,573	11,579	13,205	12,326	16,072	15,808	13,216	156,239
Subtotal Weekday Commute Ridership	73,667	67,461	81,717	67,732	75,778	76,282	67,001	79,909	70,471	78,826	69,559	61,543	869,946
Weekend Shellmound/Powell	7,969	8,902	9,623	10,746	8,201	9,255	12,116	9,638	11,353	10,241	8,592	10,745	117,381
Total	113,634	106,008	128,888	110,461	117,584	120,393	110,337	125,206	110,403	121,935	110,545	102,490	1,377,884

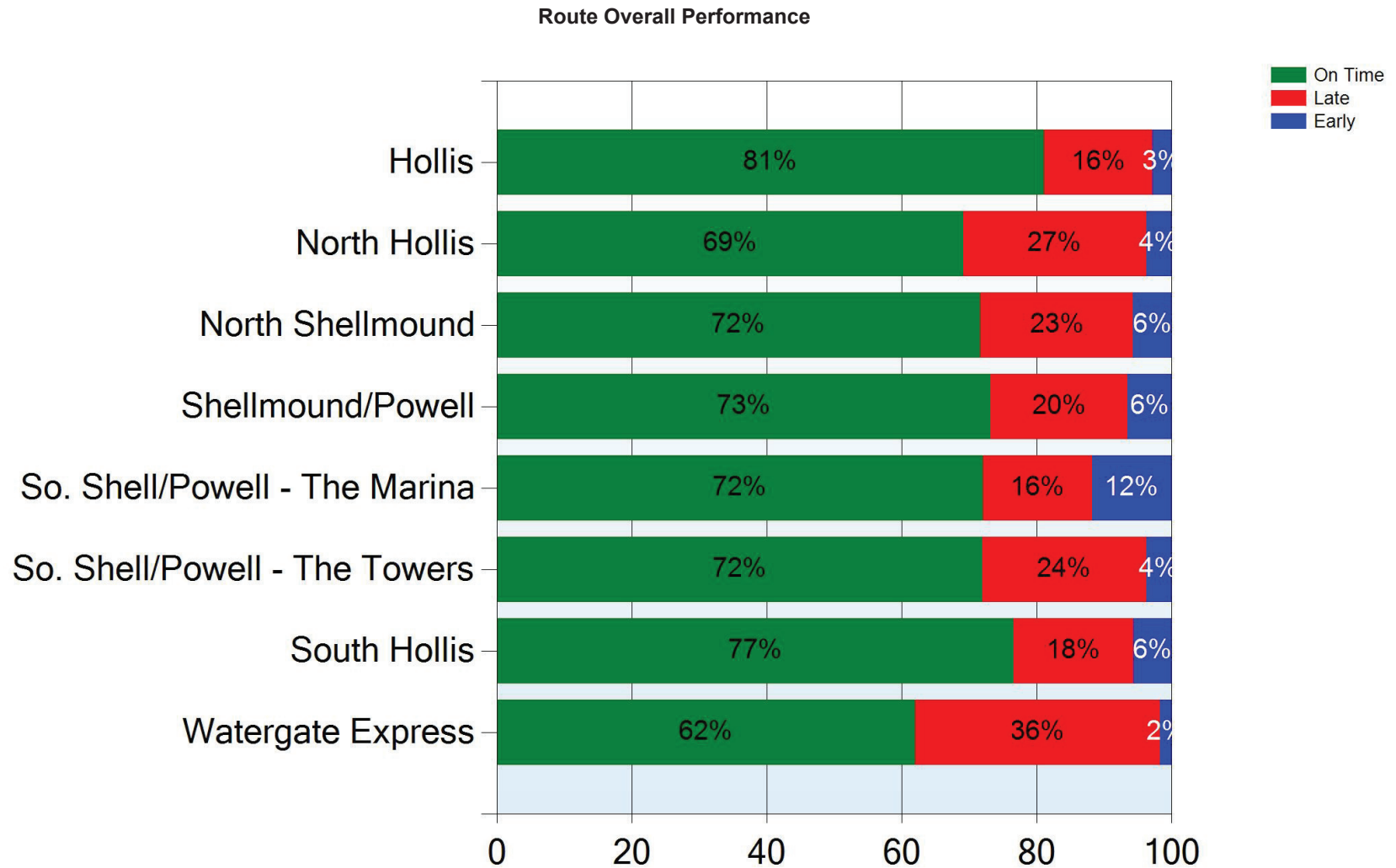
2016	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	TOTAL
Hollis, North Hollis & South Hollis	43,583	46,109	41,550	46,390	46,797	50,452	45,258	49,947	43,972	48,119	46,010	48,021	556,208
Shellmound/Powell	52,215	52,166	57,876	55,282	55,969	62,478	53,386	60,213	54,802	51,172	50,882	51,584	658,025
Watergate Express	13,347	14,617	16,247	14,847	15,453	15,974	14,218	16,702	15,127	16,217	16,201	15,406	184,356
Subtotal Weekday Ridership	109,145	112,892	115,673	116,519	118,219	128,904	112,862	126,862	113,901	115,508	113,093	115,011	1,398,589
Weekend Shellmound/Powell	14,154	11,491	8,289	13,148	9,366	12,036	15,374	10,987	8,916	12,340	9,878	8,763	134,742
Total	123,299	124,383	123,962	129,667	127,585	140,940	128,236	137,849	122,817	127,848	122,971	123,774	1,533,331

2015	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	TOTAL
Hollis & South Hollis	43,250	37,042	42,344	44,204	39,936	46,079	56,509	45,506	46,875	50,069	45,901	44,799	542,514
Shellmound/Powell	55,945	58,384	66,183	63,463	57,880	65,894	70,644	65,536	68,297	68682	60,194	62,047	763,149
Watergate Express	12,390	13,237	15,837	16,202	13,682	18,060	18,104	17,225	15,020	16,335	13,293	13,269	182,654
Subtotal Weekday Ridership	111,585	108,663	124,364	123,869	111,498	130,033	145,257	128,267	130,192	135,086	119,388	120,115	1,488,317
Weekend Shellmound/Powell	14,849	14,059	14,063	11,561	14,976	11,578	12,492	16,924	15,112	16,559	15,395	14,631	172,199
Total	126,434	122,722	138,427	135,430	126,474	141,611	157,749	145,191	145,304	151,645	134,783	134,746	1,660,516

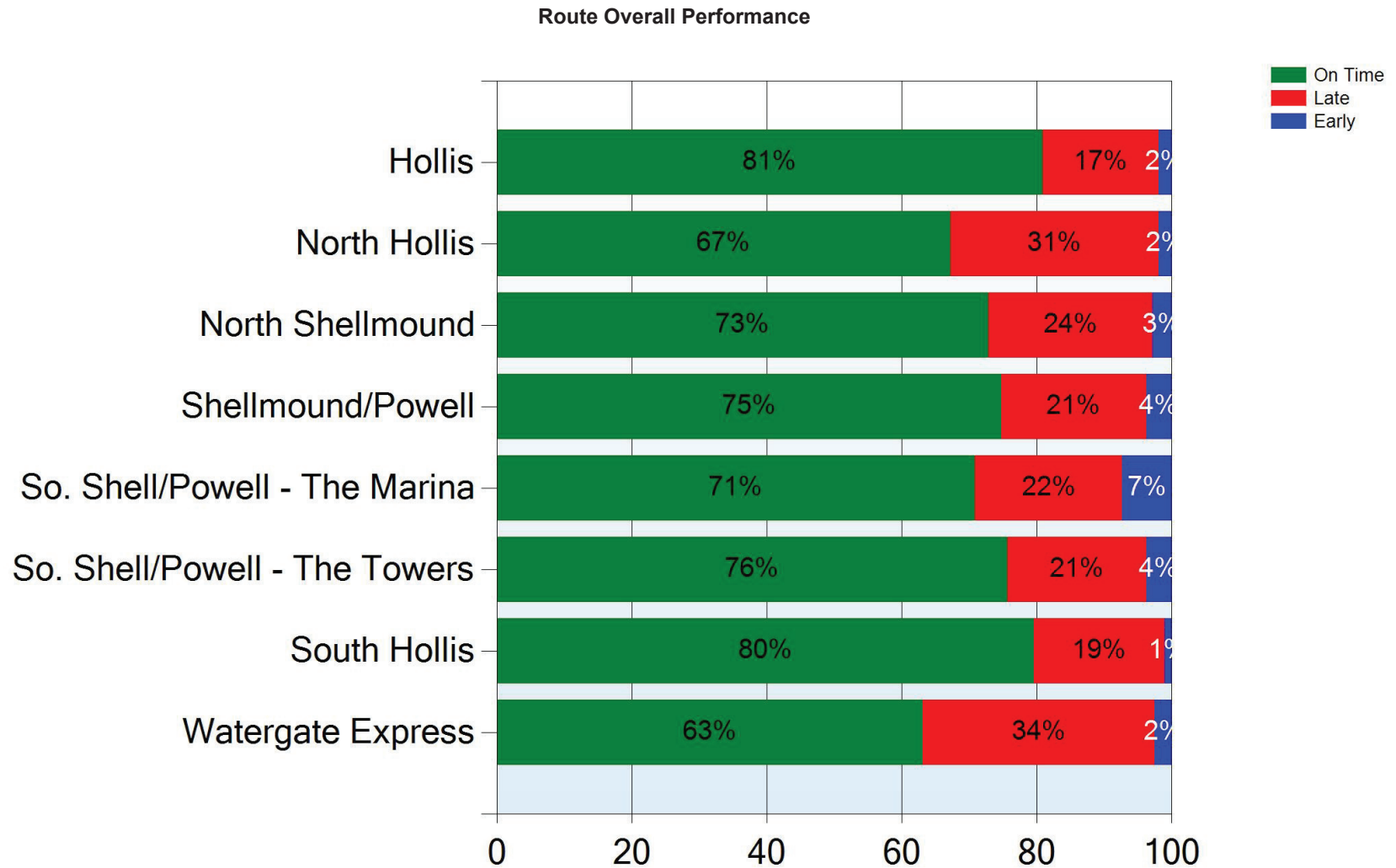
2014	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	TOTAL
Hollis & South Hollis	47,089	42,929	46,550	48,131	47,313	49,618	56,946	54,590	56,057	60,313	48,039	41,344	598,919
Shellmound/Powell	51,867	49,034	60,402	63,253	62,423	64,635	69,884	68,466	67,899	65,912	54,922	64,271	742,968
Watergate Express	13,934	13,257	14,809	14,786	13,554	14,355	13,517	13,397	12,927	14,871	11,561	10,777	161,745
Subtotal Weekday Ridership	112,890	105,220	121,761	126,170	123,290	128,608	140,347	136,453	136,883	141,096	114,522	116,392	1,503,632
Weekend Shellmound/Powell	11,693	11,976	17,676	13,493	17,272	16,177	12,822	16,972	13,762	15,636	17,530	11,216	176,225
Total	124,583	117,196	139,437	139,663	140,562	144,785	153,169	153,425	150,645	156,732	132,052	127,608	1,679,857

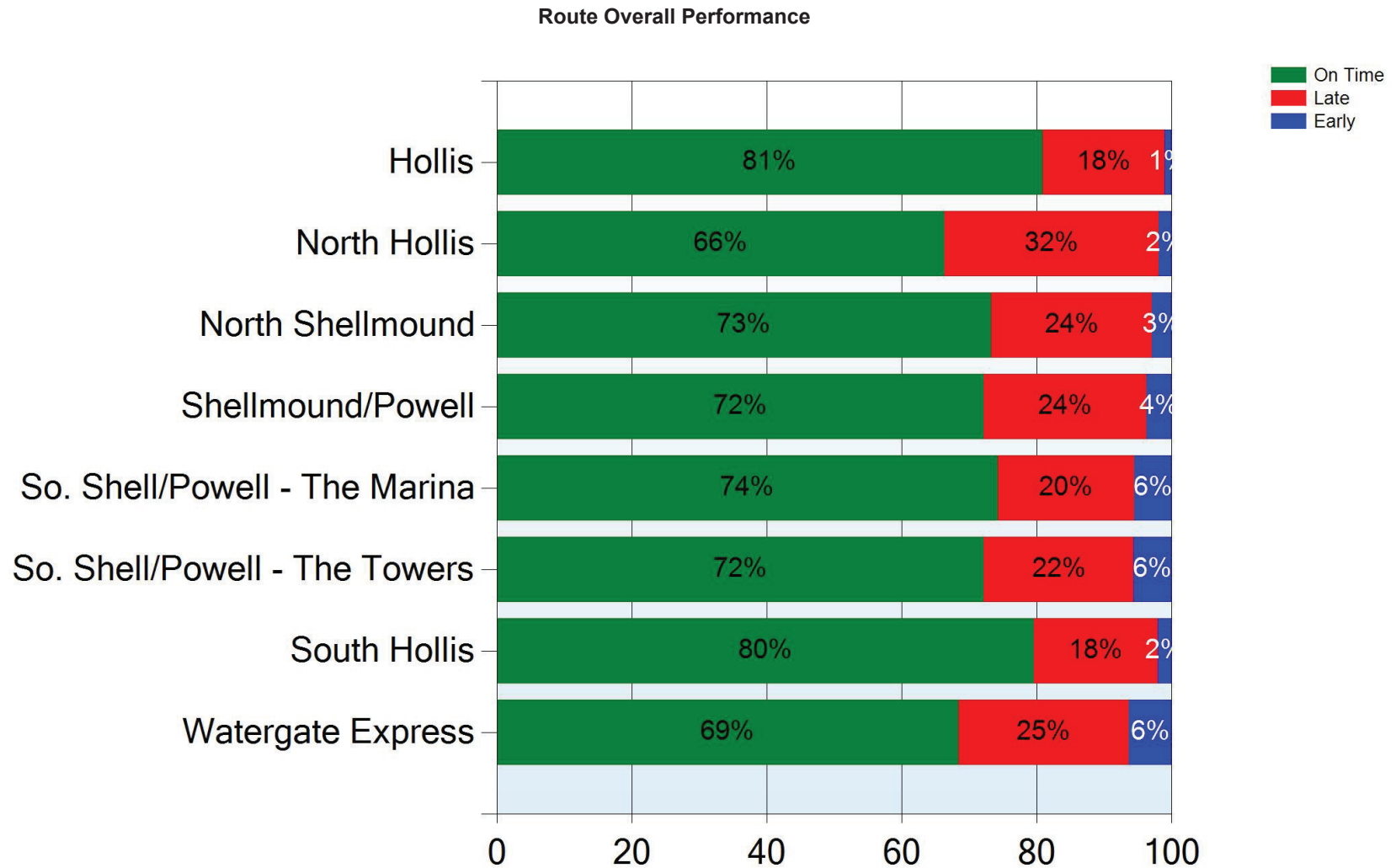
Total Passenger Boardings per Year/Quarter						
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	% inc/dec from prior year
2018 Ridership	339,458				339,458	-2.6%
2017 Ridership	348,530	348,438	345,946	334,970	1,377,884	-10.1%
2016 Ridership	371,644	398,192	388,902	374,593	1,533,331	-7.7%
2015 Ridership	387,583	403,515	448,244	421,174	1,660,516	-1.2%
2014 Ridership	381,216	425,010	457,239	416,392	1,679,857	











2019 Preliminary Budget  
EMERY GO-ROUND

Revenue	2018			2019			Notes
	Budgeted Revenue	Actual Revenue to Date <i>as of 3/31/18</i>	%	Anticipated Revenue <i>(0% Increase)</i>	Anticipated Revenue <i>(3% Increase)</i>	Anticipated Revenue <i>(5% Increase)</i>	
<b>PBID Revenue</b>							
PBID Revenue	3,561,290			3,561,290	3,668,129	3,739,355	1.7% of assessment to County Assessor + \$24,500 to City for legal and administrative fees.
District Related Costs	(85,042)			(85,042)	(86,858)	(88,069)	
<b>Net PBID</b>	<b>3,476,248</b>	<b>1,738,124</b>	<b>50%</b>	<b>3,476,248</b>	<b>3,581,271</b>	<b>3,651,285</b>	
<b>Non-PBID Revenue</b>							
City of Emeryville - General Benefit Contribution	547,397	273,699	50%	561,530	561,530	561,530	Assumed 12.29% of Total Budget.
ETMA Billed Revenue	98,369	-	0%	98,369	101,320	103,287	
BGTMA Revenue	45,000	(14,214)	-32%	45,000	45,000	45,000	
Misc. Revenue (Charter services, interest income, etc.)	3,000	283	9%	3,000	3,000	3,000	
<b>Subtotal Non-PBID Revenues</b>	<b>693,766</b>	<b>259,768</b>	<b>37%</b>	<b>707,899</b>	<b>710,850</b>	<b>712,818</b>	
<b>Total Revenue</b>	<b>4,170,014</b>	<b>1,997,892</b>	<b>48%</b>	<b>4,184,147</b>	<b>4,292,121</b>	<b>4,364,103</b>	

Expenditures	2018			2019	ASSUMPTIONS
	Budgeted Expenditures	Actual To Date <i>as of 3/31/18</i>	%	Proposed Expenditures	
<b>Direct Costs</b>					
Bus Leases/Purchases	500,000	87,057	17%	500,000	Acquisition of 3 new vehicles (2 replacement/1 addition).
Bus Maintenance	340,000	66,433	20%	340,000	
Operations Contract	2,100,000	476,359	23%	2,300,000	Assume no change in level of service.
Fuel	275,000	59,094	21%	300,000	
Communications	180,000	1,287	1%	60,000	Real-time tracking system, driver radios & automated passenger counter's. Route guides, bus stop sign replacements, rider alert postings, etc.
Miscellaneous Operating Costs	15,000	1,540	10%	15,000	
<b>Subtotal Direct Costs</b>	<b>3,410,000</b>	<b>691,770</b>	<b>20%</b>	<b>3,515,000</b>	
<b>Indirect Costs</b>					
Professional Services	490,000	94,148	19%	490,000	Includes all management, accounting, website & legal service contracts. Existing lease and license agreement, utilites, yard maintenance expenses.
Occupancy (Bus Yard, Site Expenses)	175,000	37,524	21%	150,000	
Site Development - Long Term Bus Yard	325,000	16,641	5%	350,000	Additional allowance for site development for long term bus yard. Project Management, Design and Construction.
Membership & Public Outreach Materials	15,000	218	1%	15,000	
Pilot Projects and Research	25,000	-	0%	25,000	Annual Report, Annual Membership Meeting Invitations & Rider Satisfaction Survey.
TMA Insurance	10,000	-	0%	20,000	
Conferences, Meetings, Office Expenses	4,000	684	17%	4,000	Allowance for implementation of new transit enhancements.
<b>Subtotal Indirect Costs</b>	<b>1,044,000</b>	<b>149,215</b>	<b>14%</b>	<b>1,054,000</b>	Commercial, Directors & Officers and Special Form Property Coverage. Shuttle Operations Workshop, office expenses, etc.
<b>TOTAL BUDGET/EXPENSES</b>	<b>4,454,000</b>	<b>840,985</b>	<b>19%</b>	<b>4,569,000</b>	

<b>2017-2018 Estimated Balance/Overrun</b>	<b>(283,986)</b>	<b>(384,853)</b>	<b>(276,879)</b>	<b>(204,897)</b>
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<b>Cash Balance Summary (2018-2019)</b>	0% Increase	3% Increase	5% Increase
Carryover Cash Balance (as of Jan 1, 2018)	\$ 2,482,318	\$ 2,482,318	\$ 2,482,318
2018 Estimated Budget Overrun	\$ (283,986)	\$ (283,986)	\$ (283,986)
Projected Cash Balance on Dec 31, 2018	\$ 2,198,332	\$ 2,198,332	\$ 2,198,332
<b>2019 Projected Shortfall</b>	<b>\$ (384,853)</b>	<b>\$ (276,879)</b>	<b>\$ (204,897)</b>
Total Projected Cash Balance on Dec 31, 2019	\$ 1,813,479	\$ 1,921,453	\$ 1,993,435

Note: Minimum Operating Reserve is 15% of Operating Expenses (\$685k for 2019).

# Emeryville Transportation Mgt. Assoc.

## Check register

Type	Date	Num	Name	Memo	Deposit	Check	Balance
<b>Bank of America Savings</b>							
Transfer	04/01/2018			Deposit		250,000.00	3,102,062.31
Transfer	04/06/2018			Funds Transfer		150,000.00	2,952,062.31
Transfer	04/18/2018			Funds Transfer		200,000.00	2,752,062.31
Deposit	04/30/2018			Interest	155.83		2,752,218.14
Total Bank of America Savings					155.83	600,000.00	2,752,218.14
<b>Bank of America Checking</b>							
Check	04/01/2018	Epay	John Tounger, CPA			1,650.00	38,093.28
Check	04/01/2018	e-pay	LBA RIV - Company XII, LLC	4770 15 days		2,272.00	35,821.28
Check	04/01/2018	e-pay	LBA RIV - Company XII, LLC	4769 15 days		2,501.00	33,320.28
Check	04/01/2018	1314	Wells Fargo Equipment Finance			13,275.50	20,044.78
Check	04/01/2018		Wells Fargo Equipment Finance			7,763.00	12,281.78
Check	04/01/2018		Wells Fargo Equipment Finance			7,980.50	4,301.28
Transfer	04/01/2018			Deposit	250,000.00		254,301.28
Check	04/03/2018	1311	Hub International	D&O renewal policy		7,713.17	246,588.11
Check	04/03/2018	1418	BKF Engineers	New Site		10,926.85	235,661.26
Check	04/03/2018	1419	AC Transit	Feb Fuel Cust		18,734.00	216,927.26
Check	04/03/2018	1420	MV Transportation Inc	February		47,855.68	169,071.58
Check	04/03/2018	1421	Waterlogic West, Inc	Water service		224.23	168,847.35
Check	04/03/2018	1422	Hanson Bridgett Inc.	Legal services		108.00	168,739.35
Check	04/03/2018	1423	All-Ways Green Services	Janitorial Service		395.00	168,344.35
Check	04/03/2018		Sprint	Driver phones		805.05	167,539.30
Check	04/03/2018		AT&T 129402070	ISP		55.00	167,484.30
Check	04/04/2018	1406	Novartis Services, Inc	April Rent 4555 Horton Street		4,800.00	162,684.30
Check	04/04/2018	1407	Novartis Services, Inc	Security deposit 4555 Horton Street		11,000.00	151,684.30
Check	04/04/2018	1313	Hollis General Partnership	1601 D 63rd St - Lease Payment		3,712.50	147,971.80
Check	04/04/2018	1312	Emery Station	Ops Office Furniture		2,500.00	145,471.80
Check	04/05/2018	1310	Waters Moving & Storage Inc			3,570.00	141,901.80
Transfer	04/06/2018			Funds Transfer	150,000.00		291,901.80
Check	04/09/2018	1424	MV Transportation Inc	January		164,731.74	127,170.06
Check	04/09/2018		AT&T-3761			67.08	127,102.98
Check	04/10/2018	1314	City of Emeryville	City permit		186.98	126,916.00
Check	04/10/2018	1408	City of Emeryville	Plan check fees		173.00	126,743.00
Transfer	04/18/2018			Funds Transfer	200,000.00		326,743.00
Check	04/19/2018		Comcast			306.22	326,436.78
Check	04/19/2018	1425	1-800-Got-Junk			1,226.00	325,210.78
Check	04/19/2018	1430	MV Transportation Inc	February		159,713.22	165,497.56

# Emeryville Transportation Mgt. Assoc.

## Check register

Type	Date	Num	Name	Memo	Deposit	Check	Balance
Check	04/19/2018	1427	MV Transportation Inc	March		55,386.11	110,111.45
Check	04/19/2018	1428	AC Transit	Mar Fuel		21,311.70	88,799.75
Check	04/20/2018	1429	American Asphalt			12,140.00	76,659.75
Payment	04/24/2018		Berkeley Gateway TMA		85,000.00		161,659.75
Check	04/24/2018		Waste Management			103.50	161,556.25
Check	04/29/2018		AT&T-3761			10.44	161,545.81
Check	04/29/2018		AT&T 3862			106.75	161,439.06
Total Bank of America Checking					685,000.00	563,304.22	161,439.06
MMSummit Pre-PBID funds							138,591.23
Petty Cash							10.00